

**Conway Township**

**Regular Meeting**

March 21, 2023

7:00 pm

**AGENDA**

Call to Order and Pledge of Allegiance

Roll Call

**Consent Agenda Approval**

1. Approve 2/21/2023 Meeting Minutes
2. Approve 3/7/2023 Meeting Minutes
3. Approve 3/9/2023 Meeting Minutes
4. Account Reconciliations
5. Disbursements/Payroll Report/Budget Report
6. Hall Rental Report
7. Zoning Administrator Report
8. Policy 7 Public Comment and Conduct Policy Revision Red Line

**Call to the Public Regarding Agenda Items Only**

**Approval of Board Meeting Agenda**

**Communications**

9. Planning Commission Ex-Officio Report
10. Livingston County Planning Report
11. Drain Report
12. March Recreation Board Meeting
13. ROBIN Info

**Unfinished Business**

14. Budget Amendments
15. Spring Clean Up

**New Business**

16. Dust Control Quote
17. Board of Review Alternate Appointment
18. Zoning Board of Appeals Appointments
19. Budget Concerns
20. Public Hearing on 2023-2024 Budget
21. Public Hearing on 2023-2024 Road Budget
22. 2023-2024 Budget
23. Email Security Quote
24. Resolution 230321-1 Road Millage Rate

**Board Member Discussion**

**Call to the Public Regarding Any Item or Issue**

**Adjournment**

**PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain and the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of persons supporting or opposing the same position desires to be heard, in the interest of time, a person shall be designated to express the group's concern. A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

Unapproved Minutes  
Of the February 21, 2023  
Conway Township  
Regular Board Meeting  
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee George Pushies, Trustee Amy Crampton-Atherton

Consent Agenda approved by roll call: D. Grubb, W. Grubb, Crampton-Atherton, Whitt – yes, Pushies – no. Motion approved.

Call to the public: 2 attendees spoke regarding budget concerns and attorney involvement.

Motion to approve the Board Meeting Agenda with the following amendments: add items 13 –BoR alternate, 14 – Drains, 15 – ZBA alternate, move auditor to 16, add 25 – Deputy Treasurer wages, 26 – budget workshop. Motion by D. Grubb, supported by Whitt. Motion Approved.

Motion to approve the recreation board budget. Made by W Grubb, no support. Motion died.

Board of Review Alternate position was Postponed to the next regular meeting by Supervisor Grubb.

Motion to commit to the proposed project for Sharp, Lang & Morelock, Conway NO 22, and Conway NO 4 drains using ARPA funds made by Whitt, supported by Pushies. Motion approved.

Zoning Board of Appeals Alternate position was postponed to the next regular meeting by Supervisor Grubb.

Resolution no. 230221-01 to Correct Milage Over Assessment offered by Whitt, second by Pushies. Roll call: Unanimous yes, Resolution passed.

Resolution no 230221-02 Poverty Exemption Guidelines and Asset Level Test offered by Whitt, second by Crampton-Atherton. Roll call: Unanimous yes, Resolution passed.

Motion the burial stipend be raised to \$75 effective immediately. First instance I found of the \$50 rate was in July 2015. Motion made by Whitt, no support. Motion died.

Motion the FOIA Coordinator stipend be raised to \$75 effective immediately. Pay was set in 2015, the job has become much more involved and time consuming, made by Whitt, no support. Motion died.

Motion the amend Policy 17 made by Whitt, supported by D Grubb. Motion approved.

Motion to put out a request for bids on getting our sidewalk around the building either repaired or preferable replaced due to damage and unevenness, made by W Grubb, supported by Pushies. Motion approved.

Motion to approve the renewal of the Auditor contract made by Whitt, supported by D Grubb. Roll call: Unanimous yes, motion approved.

Motion to agree to pay \$115 per hour, not to exceed \$4600 to convert final chart of accounts in QuickBooks made by Whitt, supported by D Grubb. Roll call: Unanimous yes, motion approved.

Unapproved Minutes  
Of the February 21, 2023  
Conway Township  
Regular Board Meeting  
7:00 pm

Motion to amend the following items on the 2022-2023 budget: Increase the Insurance & Bonds budget 954.000 from \$10,000 to \$11,000; Increase the Planning and Zoning Wages budget 721.702 from \$15,500 to \$18,500 and the Seminars & Workshops budget 721.969 from \$500 to \$2300; Increase the Attorney Fees budget 222.103 from \$45,000 to \$55,000; Increase the Utilities budget 265.920 from \$3000 to \$5500; Increase the postage budget 102.910 from \$2500 to \$5500. Made by W Grubb, supported by D Grubb. Motion failed.

Motion the new Deputy Treasurer be paid \$15 per hour made by Whitt, supported by Crampton-Atherton. Roll call: Whitt and Crampton-Atherton – yes, W Grubb, D Grubb and Pushies – no. Motion failed.

Motion to hold a budget workshop on March 7, 2023, at 7 pm to review the budget thoroughly made by Whitt, supported by Pushies. Motion approved.

Call to the public: 6 attendees spoke regarding using Secluded Acres, public comments, Policy 7, and broadband.

Motion to adjourn the meeting at 8:51 pm, made by D Grubb, sported by Pushies, motion approved.

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Elizabeth Whitt, Township Clerk

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Gabi Bresett, Township Deputy Clerk



Unapproved Minutes  
Of the March 7, 2023  
Conway Township  
Budget Workshop  
7:00 pm

REGULAR MEETING

Supervisor Grubb called the meeting to order at 7:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Supervisor William Grubb, Treasurer Debra Grubb, Trustee Amy Crampton-Atherton, Trustee George Pushies

Call to the public: 1 attendee spoke regarding technology.

Motion to approve the agenda with the following amendments: striking item 1 and 3. Motion by Whitt, supported by Pushies. Roll call: Crampton-Atherton, Pushies and Whitt – yes; W Grubb, D Grubb – no.

Supervisor called for a break at 8:19 pm.

Supervisor called the meeting to order at 8:28 pm.

Line by line budget item discussion with changes made.

Call to the public: 3 residents spoke regarding email responses, FOIA and Spring Clean Up.

Motion to adjourn the meeting at 10:09 pm, made by Pushies, sported by D Grubb, motion approved.

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Elizabeth Whitt, Township Clerk

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Gabi Bresett, Township Deputy Clerk

Unapproved Minutes  
Of the March 9, 2023  
Conway Township  
Special Board Meeting  
12:00 pm

Special Meeting

Supervisor Grubb called the meeting to order at 12:00 p.m. with the pledge of allegiance to the American flag.

Roll call: Clerk Elizabeth Whitt, Treasurer Debra Grubb, Supervisor William Grubb, Trustee Amy Crampton-Atherton, Trustee George Pushies

Motion to approve the agenda. Motion by Whitt supported by Pushies. Motion approved.

Call to the public: Several attendees spoke regarding Fiber (Hayner/Fowlerville Rd, Lovejoy; Metro Act Agreement, Livingston County fiber, ROBIN Grant, BEAD Grant.

Motion to approve both letters to support Comcast and Surf Broadband in support of the ROBIN Grant, letters are identical other than the names. Motion made by W Grubb, supported by Pushies. Motion approved.

Call to the public: OMA and discussion between board and public.

Motion to adjourn the meeting at 12:46 pm, made by Whitt, sported by Pushies, motion approved.

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Elizabeth Whitt, Township Clerk

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Gabi Bresett, Township Deputy Clerk

2:09 PM

03/04/23

**Conway Township - Cemetery Fund #150**  
**Reconciliation Summary**  
003.000 · BofAA - Cemetery, Period Ending 02/28/2023

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|                                   | <u>Feb 28, 23</u>       |
|-----------------------------------|-------------------------|
| Beginning Balance                 | 78,903.17               |
| Cleared Transactions              |                         |
| Checks and Payments - 1 item      | -650.00                 |
| Deposits and Credits - 3 items    | <u>2,117.93</u>         |
| Total Cleared Transactions        | <u>1,467.93</u>         |
| Cleared Balance                   | <u><u>80,371.10</u></u> |
| Uncleared Transactions            |                         |
| Deposits and Credits - 1 item     | <u>0.00</u>             |
| Total Uncleared Transactions      | <u>0.00</u>             |
| Register Balance as of 02/28/2023 | <u><u>80,371.10</u></u> |
| Ending Balance                    | 80,371.10               |

3:30 PM

03/04/23

**Conway Township**  
**Reconciliation Summary**  
000-002 · BofAA - Dog License, Period Ending 02/28/2023

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|                                   |                   |
|-----------------------------------|-------------------|
|                                   | <b>Feb 28, 23</b> |
| Beginning Balance                 | 12.60             |
| Cleared Transactions              |                   |
| Deposits and Credits - 3 items    | 95.03             |
| Total Cleared Transactions        | 95.03             |
| Cleared Balance                   | <b>107.63</b>     |
| Register Balance as of 02/28/2023 | 107.63            |
| Ending Balance                    | 107.63            |

11:24 AM

03/08/23

# Conway Township Reconciliation Summary

016.000 · BofAA - General Fund, Period Ending 02/28/2023

|                                   | Feb 28, 23 |
|-----------------------------------|------------|
| Beginning Balance                 | 383,895.68 |
| Cleared Transactions              |            |
| Checks and Payments - 20 items    | -37,064.81 |
| Deposits and Credits - 5 items    | 89,123.63  |
| Total Cleared Transactions        | 52,058.82  |
| Cleared Balance                   | 435,954.50 |
| Uncleared Transactions            |            |
| Checks and Payments - 5 items     | -1,659.70  |
| Deposits and Credits - 3 items    | 45.18      |
| Total Uncleared Transactions      | -1,614.52  |
| Register Balance as of 02/28/2023 | 434,339.98 |
| New Transactions                  |            |
| Checks and Payments - 7 items     | -2,624.02  |
| Deposits and Credits - 3 items    | 67,016.49  |
| Total New Transactions            | 64,392.47  |
| Ending Balance                    | 498,732.45 |

2:02 PM

03/04/23

**Conway Township - Road Fund #201**  
**Reconciliation Summary**  
**005.000 · BofAA - Road Fund, Period Ending 02/28/2023**

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|                                   | <u>Feb 28, 23</u>        |
|-----------------------------------|--------------------------|
| Beginning Balance                 | 36,114.77                |
| Cleared Transactions              |                          |
| Deposits and Credits - 2 items    | <u>163,724.85</u>        |
| Total Cleared Transactions        | <u>163,724.85</u>        |
| Cleared Balance                   | <u><b>199,839.62</b></u> |
| Register Balance as of 02/28/2023 | 199,839.62               |
| Ending Balance                    | 199,839.62               |

4:49 PM

03/04/23

**Conway Township - Road Fund #201**  
**Reconciliation Summary**  
**005.001 · Road Savings, Period Ending 02/28/2023**

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|                                   | <u>Feb 28, 23</u>        |
|-----------------------------------|--------------------------|
| Beginning Balance                 | 118,908.73               |
| Cleared Transactions              |                          |
| Deposits and Credits - 1 item     | <u>74.29</u>             |
| Total Cleared Transactions        | <u>74.29</u>             |
| Cleared Balance                   | <u><b>118,983.02</b></u> |
| Register Balance as of 02/28/2023 | 118,983.02               |
| Ending Balance                    | 118,983.02               |

3:26 PM

03/07/23

**Conway Township**  
**Reconciliation Summary**  
**001.000 · BofAA - Tax Checking, Period Ending 02/28/2023**

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|                                   | Feb 28, 23        |
|-----------------------------------|-------------------|
| Beginning Balance                 | 1,476,567.40      |
| Cleared Transactions              |                   |
| Checks and Payments - 16 items    | -1,420,400.49     |
| Deposits and Credits - 26 items   | 545,448.29        |
| Total Cleared Transactions        | -874,952.20       |
| Cleared Balance                   | <b>601,615.20</b> |
| Uncleared Transactions            |                   |
| Checks and Payments - 3 items     | -3,613.50         |
| Deposits and Credits - 1 item     | 0.00              |
| Total Uncleared Transactions      | -3,613.50         |
| Register Balance as of 02/28/2023 | <b>598,001.70</b> |
| New Transactions                  |                   |
| Deposits and Credits - 2 items    | 8,638.21          |
| Total New Transactions            | 8,638.21          |
| Ending Balance                    | <b>606,639.91</b> |



10:00 AM

03/08/23

**Conway Township Trust & Agency Fund #701**  
**Reconciliation Summary**  
001.000 · BofAA Trust & Agency Ckg, Period Ending 02/28/2023

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|                                   | Feb 28, 23 |
|-----------------------------------|------------|
| Beginning Balance                 | 22,386.64  |
| Cleared Transactions              |            |
| Checks and Payments - 4 items     | -13,758.00 |
| Deposits and Credits - 2 items    | 3.46       |
| Total Cleared Transactions        | -13,754.54 |
| Cleared Balance                   | 8,632.10   |
| Register Balance as of 02/28/2023 | 8,632.10   |
| Ending Balance                    | 8,632.10   |

11:11 AM

03/07/23

## Conway Township Reconciliation Detail

002.000 - Chase - Building Fund, Period Ending 02/28/2023

| Type                                 | Date       | Num | Name | Clr | Amount      | Balance           |
|--------------------------------------|------------|-----|------|-----|-------------|-------------------|
| <b>Beginning Balance</b>             |            |     |      |     |             | 133,220.41        |
| <b>Cleared Transactions</b>          |            |     |      |     |             |                   |
| <b>Deposits and Credits - 1 item</b> |            |     |      |     |             |                   |
| Deposit                              | 03/07/2023 |     |      | X   | 5.07        | 5.07              |
| Total Deposits and Credits           |            |     |      |     | 5.07        | 5.07              |
| Total Cleared Transactions           |            |     |      |     | 5.07        | 5.07              |
| Cleared Balance                      |            |     |      |     | 5.07        | 133,225.48        |
| Register Balance as of 02/28/2023    |            |     |      |     | 5.07        | 133,225.48        |
| <b>Ending Balance</b>                |            |     |      |     | <b>5.07</b> | <b>133,225.48</b> |

1:55 PM

03/04/23

**Conway Township**  
**Reconciliation Summary**  
008.001 · Flagstar Contingent CD, Period Ending 02/28/2023

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|                                   | <u>Feb 28, 23</u> |
|-----------------------------------|-------------------|
| Beginning Balance                 | 196,187.93        |
| Cleared Balance                   | 196,187.93        |
| Register Balance as of 02/28/2023 | 196,187.93        |
| Ending Balance                    | 196,187.93        |

1:50 PM

03/04/23

# Conway Township Reconciliation Summary

015.000 · Independent Bank - ARPA Funds, Period Ending 02/28/2023

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|                                   | Feb 28, 23        |
|-----------------------------------|-------------------|
| Beginning Balance                 | 355,405.27        |
| Cleared Balance                   | 355,405.27        |
| Uncleared Transactions            |                   |
| Checks and Payments - 2 items     | -379,374.60       |
| Deposits and Credits - 1 item     | 189,687.30        |
| Total Uncleared Transactions      | -189,687.30       |
| Register Balance as of 02/28/2023 | <b>165,717.97</b> |
| Ending Balance                    | 165,717.97        |

**Conway Township**  
**Reconciliation Summary**  
009.000 · MSUFCU CD, Period Ending 02/28/2023

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|                                   |                   |
|-----------------------------------|-------------------|
|                                   | <b>Feb 28, 23</b> |
| Beginning Balance                 | 240,952.99        |
| Cleared Transactions              |                   |
| Deposits and Credits - 1 item     | 119.96            |
| Total Cleared Transactions        | 119.96            |
| Cleared Balance                   | <b>241,072.95</b> |
| Register Balance as of 02/28/2023 | 241,072.95        |
| Ending Balance                    | 241,072.95        |

1:42 PM

03/04/23

**Conway Township**  
**Reconciliation Summary**  
009.001 · MSUFCU Saver, Period Ending 02/28/2023

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|                                   | <u>Feb 28, 23</u> |
|-----------------------------------|-------------------|
| Beginning Balance                 | 5.00              |
| Cleared Balance                   | 5.00              |
| Register Balance as of 02/28/2023 | 5.00              |
| Ending Balance                    | 5.00              |

12:46 PM

03/08/23

**Conway Township**  
**Check Detail**  
February 7 through March 8, 2023

| Type  | Num   | Date       | Name                  | It... | Account                              | Paid Amount | Original Amount |
|-------|-------|------------|-----------------------|-------|--------------------------------------|-------------|-----------------|
| Check | ACH   | 02/17/2023 | mers                  |       | 016.000 · BofAA - General Fund       |             | -1,339.66       |
|       |       |            |                       |       | 204.000 · Payroll Liabilities        | -1,339.66   | 1,339.66        |
| TOTAL |       |            |                       |       |                                      | -1,339.66   | 1,339.66        |
| Check | ACH   | 02/24/2023 | American Express      |       | 016.000 · BofAA - General Fund       |             | -8,743.27       |
|       |       |            |                       |       | 265.859 · Internet & Phones          | -226.58     | 226.58          |
|       |       |            |                       |       | 266.103 · Attorney                   | -6,442.55   | 6,442.55        |
|       |       |            |                       |       | 102.726 · Supplies                   | -108.28     | 108.28          |
|       |       |            |                       |       | 265.146 · Equipment-Office           | -1,794.33   | 1,794.33        |
|       |       |            |                       |       | 102.801 · Mmbrshps, Sft. Lic. & Dues | -185.00     | 185.00          |
|       |       |            |                       |       | 262.726 · Supplies                   | 13.47       | -13.47          |
| TOTAL |       |            |                       |       |                                      | -8,743.27   | 8,743.27        |
| Check | ACH   | 03/02/2023 | DTE Energy            |       | 016.000 · BofAA - General Fund       |             | -221.56         |
|       |       |            |                       |       | 265.920 · Utilities                  | -221.56     | 221.56          |
| TOTAL |       |            |                       |       |                                      | -221.56     | 221.56          |
| Check | 12261 | 02/15/2023 | Michigan Assoc. of... |       | 016.000 · BofAA - General Fund       |             | -298.00         |
|       |       |            |                       |       | 215.969 · Seminars & Workshops       | -149.00     | 149.00          |
|       |       |            |                       |       | 215.969 · Seminars & Workshops       | -149.00     | 149.00          |
| TOTAL |       |            |                       |       |                                      | -298.00     | 298.00          |
| Check | 12262 | 02/15/2023 | Foster Swift          |       | 016.000 · BofAA - General Fund       |             | -7,840.90       |
|       |       |            |                       |       | 266.103 · Attorney                   | -7,840.90   | 7,840.90        |
| TOTAL |       |            |                       |       |                                      | -7,840.90   | 7,840.90        |
| Check | 12263 | 02/15/2023 | H & H Publication     |       | 016.000 · BofAA - General Fund       |             | -520.00         |
|       |       |            |                       |       | 102.900 · Printing & Publishing      | -520.00     | 520.00          |
| TOTAL |       |            |                       |       |                                      | -520.00     | 520.00          |

12:46 PM

03/08/23

**Conway Township**  
**Check Detail**  
 February 7 through March 8, 2023

| Type  | Num   | Date       | Name                 | It... | Account                         | Paid Amount | Original Amount |
|-------|-------|------------|----------------------|-------|---------------------------------|-------------|-----------------|
| Check | 12264 | 02/15/2023 | Debbie Grubb         |       | 016.000 · BofAA - General Fund  |             | -100.00         |
|       |       |            |                      |       | 102.725 · Workwear              | -100.00     | 100.00          |
| TOTAL |       |            |                      |       |                                 | -100.00     | 100.00          |
| Check | 12265 | 02/15/2023 | Elizabeth Whitt      |       | 016.000 · BofAA - General Fund  |             | -47.82          |
|       |       |            |                      |       | 102.970 · Mileage               | -47.82      | 47.82           |
| TOTAL |       |            |                      |       |                                 | -47.82      | 47.82           |
| Check | 12266 | 02/28/2023 | Brande Nogafsky      |       | 016.000 · BofAA - General Fund  |             | -1,186.70       |
|       |       |            |                      |       | 102.910 · Postage               | -944.84     | 944.84          |
|       |       |            |                      |       | 102.725 · Workwear              | -80.56      | 80.56           |
|       |       |            |                      |       | 102.970 · Mileage               | -161.30     | 161.30          |
| TOTAL |       |            |                      |       |                                 | -1,186.70   | 1,186.70        |
| Check | 12267 | 03/06/2023 | Elizabeth Whitt      |       | 016.000 · BofAA - General Fund  |             | -170.96         |
|       |       |            |                      |       | 215.969 · Seminars & Workshops  | -150.00     | 150.00          |
|       |       |            |                      |       | 102.970 · Mileage               | -20.96      | 20.96           |
| TOTAL |       |            |                      |       |                                 | -170.96     | 170.96          |
| Check | 12268 | 03/06/2023 | Michigan Municipa... |       | 016.000 · BofAA - General Fund  |             | -379.00         |
|       |       |            |                      |       | 253.969 · Seminars & Workshops  | -379.00     | 379.00          |
| TOTAL |       |            |                      |       |                                 | -379.00     | 379.00          |
| Check | 12269 | 03/06/2023 | H & H Publication    |       | 016.000 · BofAA - General Fund  |             | -387.50         |
|       |       |            |                      |       | 102.900 · Printing & Publishing | -387.50     | 387.50          |
| TOTAL |       |            |                      |       |                                 | -387.50     | 387.50          |



12:46 PM

03/08/23

**Conway Township**  
**Check Detail**  
February 7 through March 8, 2023

| Type  | Num   | Date       | Name                  | It... | Account                        | Paid Amount | Original Amount |
|-------|-------|------------|-----------------------|-------|--------------------------------|-------------|-----------------|
| Check | 12270 | 03/06/2023 | R.I. Thomas Proper... |       | 016.000 · BofAA - General Fund |             | -560.00         |
|       |       |            |                       |       | 265.935 · Building Maintenance | -560.00     | 560.00          |
| TOTAL |       |            |                       |       |                                | -560.00     | 560.00          |
| Check | 12271 | 03/06/2023 | Great Lakes Outdo...  |       | 016.000 · BofAA - General Fund |             | -825.00         |
|       |       |            |                       |       | 265.805 · Snow Removal         | -375.00     | 375.00          |
|       |       |            |                       |       | 265.805 · Snow Removal         | -125.00     | 125.00          |
|       |       |            |                       |       | 265.805 · Snow Removal         | -325.00     | 325.00          |
| TOTAL |       |            |                       |       |                                | -825.00     | 825.00          |
| Check | 12272 | 03/06/2023 | Z-Solutions, LLC      |       | 016.000 · BofAA - General Fund |             | -80.00          |
|       |       |            |                       |       | 265.146 · Equipment-Office     | -80.00      | 80.00           |
| TOTAL |       |            |                       |       |                                | -80.00      | 80.00           |
| Check | 12273 | 03/06/2023 | Post Master           |       | 016.000 · BofAA - General Fund |             | -70.00          |
|       |       |            |                       |       | 102.910 · Postage              | -70.00      | 70.00           |
| TOTAL |       |            |                       |       |                                | -70.00      | 70.00           |

12:45 PM

03/08/23

# Conway Township Journal March 17, 2023

| Trans # | Type                          | Date      | Num         | Memo                                   | Account                           | Debit     | Credit    |  |                                |           |           |
|---------|-------------------------------|-----------|-------------|--|-----------------------------------|-----------|-----------|--|--------------------------------|-----------|-----------|
| 13014   | General Jo...                 | 03/17/202 | correct aje | Fica ER                                | 102.704 · Payroll Taxes           | 867.35    |           |  |                                |           |           |
|         |                               |           |             | Med ER                                 | 102.704 · Payroll Taxes           | 202.82    |           |  |                                |           |           |
|         |                               |           |             | Invoice                                | 102.710 · Payroll Billing         | 200.49    |           |  |                                |           |           |
|         |                               |           |             | Township Board:Salaries Wages          | 103.702 · Salaries Wages          | 392.00    |           |  |                                |           |           |
|         |                               |           |             | Township Board:FOIA COORDINATOR        | 103.706 · FOIA COORDINATOR        | 150.00    |           |  |                                |           |           |
|         |                               |           |             | Supervisor's Office:Salaries           | 171.702 · Salaries                | 2,026.75  |           |  |                                |           |           |
|         |                               |           |             | Federal PRT Liability                  | 210 · Federal PRT Liability       | 2,902.98  |           |  |                                |           |           |
|         |                               |           |             | Clerk's Office:Salaries & Wages        | 215.702 · Salaries & Wages        | 2,309.34  |           |  |                                |           |           |
|         |                               |           |             | Clerk's Office:Deputies Wages          | 215.703 · Deputies Wages          | 1,285.00  |           |  |                                |           |           |
|         |                               |           |             | Michigan Withholding Liability         | 218 · Michigan Withholding Lia... | 572.06    |           |  |                                |           |           |
|         |                               |           |             | Board of Review:Salaries & Wages       | 247.702 · Salaries & Wages        | 270.00    |           |  |                                |           |           |
|         |                               |           |             | Treasurer's Office:Salaries & Wages    | 253.702 · Salaries & Wages        | 2,172.91  |           |  |                                |           |           |
|         |                               |           |             | Treasurer's Office:Deputies Salaries   | 253.703 · Deputies Salaries       | 930.00    |           |  |                                |           |           |
|         |                               |           |             | Assessor:Salaries                      | 257.702 · Salaries                | 3,433.33  |           |  |                                |           |           |
|         |                               |           |             | Building & Grounds:Hall Monitor Salary | 265.702 · Hall Monitor Salary     | 75.00     |           |  |                                |           |           |
|         |                               |           |             | Cemetery:Salaries                      | 276.702 · Salaries                | 100.00    |           |  |                                |           |           |
|         |                               |           |             | Planning & Zoning:Salaries             | 721.702 · Salaries                | 665.00    |           |  |                                |           |           |
|         |                               |           |             | Recreation Association:Salaries        | 738.702 · Salaries                | 180.00    |           |  |                                |           |           |
|         |                               |           |             | Direct Deposits                        | 016.000 · BofAA - General Fund    |           | 10,365.33 |  |                                |           |           |
|         |                               |           |             | Invoice                                | 016.000 · BofAA - General Fund    |           | 200.49    |  |                                |           |           |
|         |                               |           |             | Payroll Taxes                          | 016.000 · BofAA - General Fund    |           | 3,475.04  |  |                                |           |           |
|         |                               |           |             | Payroll Liabilities                    | 204.000 · Payroll Liabilities     |           | 1,219.13  |  |                                |           |           |
|         |                               |           |             | Fed Wh                                 | 210 · Federal PRT Liability       |           | 762.64    |  |                                |           |           |
|         |                               |           |             | Fica ER                                | 210 · Federal PRT Liability       |           | 867.35    |  |                                |           |           |
|         |                               |           |             | Fica Wh                                | 210 · Federal PRT Liability       |           | 867.35    |  |                                |           |           |
|         |                               |           |             | Med ER                                 | 210 · Federal PRT Liability       |           | 202.82    |  |                                |           |           |
|         |                               |           |             | Med Wh                                 | 210 · Federal PRT Liability       |           | 202.82    |  |                                |           |           |
|         |                               |           |             | Michigan Withholding Liability         | 218 · Michigan Withholding Lia... |           | 572.06    |  |                                |           |           |
|         |                               |           |             |  |                                   |           |           |  |                                | 18,735.03 | 18,735.03 |
|         |                               |           |             | 13015                                  | Check                             | 03/17/202 | ach       |  | 016.000 · BofAA - General Fund |           | 1,219.13  |
|         | 204.000 · Payroll Liabilities | 1,219.13  |             |  |                                   |           |           |  |                                |           |           |
|         |                               | 1,219.13  | 1,219.13    |  |                                   |           |           |  |                                |           |           |
| TOTAL   |                               |           |             |  |                                   | 19,954.16 | 19,954.16 |  |                                |           |           |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
 April 1, 2022 through March 8, 2023

|  | Apr 1, '22 - Mar 8, 23 | Budget            | \$ Over Budget     | % of Budget  |
|--|------------------------|-------------------|--------------------|--------------|
| <b>Ordinary Income/Expense</b>         |                        |                   |                    |              |
| <b>Income</b>                          |                        |                   |                    |              |
| 101.404 · School Tax Collection Fee    | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 366.350 · Trans in - Daisy Lane Fund   | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 366.450 · Trans in - Trust & Agency    | 200.00                 | 0.00              | 200.00             | 100.0%       |
| 402.000 · Taxes - General              | 20,265.10              | 120,000.00        | -99,734.90         | 16.9%        |
| 403.000 · Taxes - Admin fees           | 23,467.04              | 41,000.00         | -17,532.96         | 57.2%        |
| 409.000 · Taxes - SET fee              | 0.00                   | 700.00            | -700.00            | 0.0%         |
| 411.000 · Dog licenses                 | 22.50                  | 40.00             | -17.50             | 56.3%        |
| 435.000 · Sale of assets               | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 450.000 · Fees, Licenses & Permits     | 10,970.74              | 8,000.00          | 2,970.74           | 137.1%       |
| 455.000 · Research Fees                | 25.00                  | 200.00            | -175.00            | 12.5%        |
| 478.000 · Set Fee Retained             | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 560.000 · Metro Act Fee                | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 573.000 · LCSA PPT Reimbursement       | 5,325.80               | 0.00              | 5,325.80           | 100.0%       |
| 574.000 · State Revenue Sharing        | 263,018.00             | 343,130.00        | -80,112.00         | 76.7%        |
| 664.000 · Interest & Dividends         | 3,523.98               | 1,350.00          | 2,173.98           | 261.0%       |
| 667.000 · Rent                         | 2,025.00               | 1,500.00          | 525.00             | 135.0%       |
| 671.000 · Misc. Revenues               | 0.00                   | 500.00            | -500.00            | 0.0%         |
| 675.000 · American Rescue Plan Funds   | 189,682.97             | 189,687.30        | -4.33              | 100.0%       |
| 676.000 · Cemeterial Lots/Burial       | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 677.000 · General Reimbursements       | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 678.000 · Grant Reimbursement          | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 679.000 · Election Grant - HAVA        | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 680.000 · Election Reimburse           | 0.00                   | 1,000.00          | -1,000.00          | 0.0%         |
| 699.000 · Transfer in - Road Fund      | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 699.101 · Due from Eva Lane            | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 699.701 · Transfer In - Trust & Agency | 0.00                   | 0.00              | 0.00               | 0.0%         |
| 700.701 · Escrow Revenues              | 0.00                   | 0.00              | 0.00               | 0.0%         |
| <b>Total Income</b>                    | <b>518,526.13</b>      | <b>707,107.30</b> | <b>-188,581.17</b> | <b>73.3%</b> |
| <b>Cost of Goods Sold</b>              |                        |                   |                    |              |
| 50000 · Cost of Goods Sold             | 0.00                   | 0.00              | 0.00               | 0.0%         |
| <b>Total COGS</b>                      | <b>0.00</b>            | <b>0.00</b>       | <b>0.00</b>        | <b>0.0%</b>  |
| <b>Gross Profit</b>                    | <b>518,526.13</b>      | <b>707,107.30</b> | <b>-188,581.17</b> | <b>73.3%</b> |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 8, 2023**

|                                       | Apr 1, '22 - Mar 8, 23 | Budget           | \$ Over Budget   | % of Budget   |
|---------------------------------------|------------------------|------------------|------------------|---------------|
| <b>Expense</b>                        |                        |                  |                  |               |
| <b>102.000 · Unallocated</b>          |                        |                  |                  |               |
| 102.702 · Office Assistant Salary     | 36.00                  | 100.00           | -64.00           | 36.0%         |
| 102.704 · Payroll Taxes               | 13,080.36              | 12,000.00        | 1,080.36         | 109.0%        |
| 102.710 · Payroll Billing             | 2,534.57               | 2,000.00         | 534.57           | 126.7%        |
| 102.725 · Workwear                    | 733.18                 | 0.00             | 733.18           | 100.0%        |
| 102.726 · Supplies                    | 1,620.64               | 3,500.00         | -1,879.36        | 46.3%         |
| 102.801 · Mmbrshps, Sft. Lic. & Dues  | 6,579.43               | 6,500.00         | 79.43            | 101.2%        |
| 102.805 · Appropriation Senior Center | 2,000.00               | 2,000.00         | 0.00             | 100.0%        |
| 102.900 · Printing & Publishing       | 7,908.47               | 7,500.00         | 408.47           | 105.4%        |
| 102.910 · Postage                     | 6,364.06               | 2,500.00         | 3,864.06         | 254.6%        |
| 102.970 · Mileage                     | 2,853.72               | 3,000.00         | -146.28          | 95.1%         |
| 102.971 · Miscellaneous               | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 102.000 · Unallocated - Other         | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 102.000 · Unallocated</b>    | <b>43,710.43</b>       | <b>39,100.00</b> | <b>4,610.43</b>  | <b>111.8%</b> |
| <b>103.000 · Township Board</b>       |                        |                  |                  |               |
| 103.702 · Salaries Wages              | 3,148.08               | 4,704.00         | -1,555.92        | 66.9%         |
| 103.703 · Fire Authority Rep          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.704 · Social Security/Medicar     | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.705 · Recreation Board Rep        | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.706 · FOIA COORDINATOR            | 805.87                 | 350.00           | 455.87           | 230.2%        |
| 103.710 · Payroll Billing             | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.726 · Supplies                    | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.801 · Memberships & Dues          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.805 · Appropriation Senior Ce     | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.862 · Township SS/Medicare        | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.863 · Township Unemployment       | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.865 · MEDICAL REIMBURSEMENT       | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.900 · Printing & Publishing       | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.910 · Postage                     | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.957 · Condemned Building          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.969 · Seminars and Workshops      | 0.00                   | 500.00           | -500.00          | 0.0%          |
| 103.970 · Mileage                     | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 103.000 · Township Board - Other      | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 103.000 · Township Board</b> | <b>3,953.95</b>        | <b>5,554.00</b>  | <b>-1,600.05</b> | <b>71.2%</b>  |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 8, 2023**

|  | Apr 1, '22 - Mar 8, 23 | Budget           | \$ Over Budget   | % of Budget  |
|--|------------------------|------------------|------------------|--------------|
| <b>171.000 · Supervisor's Office</b>       |                        |                  |                  |              |
| 171.702 · Salaries                         | 22,077.08              | 24,321.00        | -2,243.92        | 90.8%        |
| 171.704 · Social Security/Medicar          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.706 · Federal Withholding              | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.708 · State Withholding                | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.726 · Supplies                         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.801 · Memberships & Dues               | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.900 · Printing & Publishing            | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.910 · Postage                          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.965 · Assessor                         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.969 · Seminars & Workshops             | 690.18                 | 2,000.00         | -1,309.82        | 34.5%        |
| 171.970 · Mileage                          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 171.000 · Supervisor's Office - Other      | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 171.000 · Supervisor's Office</b> | <b>22,767.26</b>       | <b>26,321.00</b> | <b>-3,553.74</b> | <b>86.5%</b> |
| <b>200.203 · Due To Road Fund</b>          | <b>0.00</b>            | <b>0.00</b>      | <b>0.00</b>      | <b>0.0%</b>  |
| <b>215.000 · Clerk's Office</b>            |                        |                  |                  |              |
| 215.702 · Salaries & Wages                 | 25,309.81              | 27,712.00        | -2,402.19        | 91.3%        |
| 215.703 · Deputies Wages                   | 17,505.00              | 20,000.00        | -2,495.00        | 87.5%        |
| 215.704 · Social Security/Medicar          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.706 · Federal Withholding              | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.708 · State Withholding                | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.726 · Supplies                         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.801 · Membership                       | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.900 · Printing & Publishing            | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.910 · Postage                          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.969 · Seminars & Workshops             | 5,806.16               | 6,500.00         | -693.84          | 89.3%        |
| 215.970 · Mileage                          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 215.000 · Clerk's Office - Other           | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 215.000 · Clerk's Office</b>      | <b>48,620.97</b>       | <b>54,212.00</b> | <b>-5,591.03</b> | <b>89.7%</b> |
| <b>247.000 · Board of Review</b>           |                        |                  |                  |              |
| 247.702 · Salaries & Wages                 | 1,170.00               | 2,000.00         | -830.00          | 58.5%        |
| 247.704 · Social Security/Medicar          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 247.706 · Federal Withholding              | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 247.708 · State Withholding                | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 247.900 · Printing & Publishing            | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 247.969 · Seminars & Workshops             | 0.00                   | 500.00           | -500.00          | 0.0%         |
| 247.970 · Mileage                          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 247.000 · Board of Review - Other          | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 247.000 · Board of Review</b>     | <b>1,170.00</b>        | <b>2,500.00</b>  | <b>-1,330.00</b> | <b>46.8%</b> |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 8, 2023**

|   | Apr 1, '22 - Mar 8, 23 | Budget           | \$ Over Budget   | % of Budget  |
|---|------------------------|------------------|------------------|--------------|
| <b>253.000 · Treasurer's Office</b>       |                        |                  |                  |              |
| 253.702 · Salaries & Wages                | 23,669.18              | 25,609.00        | -1,939.82        | 92.4%        |
| 253.703 · Deputies Salaries               | 10,985.00              | 12,480.00        | -1,495.00        | 88.0%        |
| 253.704 · Social Security/Medicar         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.706 · Federal Withholdings            | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.708 · State Withholding               | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.726 · Supplies                        | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.801 · Memberships & Dues              | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.832 · Charge Back                     | 79.89                  | 200.00           | -120.11          | 39.9%        |
| 253.900 · Printing & Publishing           | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.910 · Postage                         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.969 · Seminars & Workshops            | 2,496.71               | 5,000.00         | -2,503.29        | 49.9%        |
| 253.970 · Other                           | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 253.975 · Bank Service Charge             | 35.00                  | 500.00           | -465.00          | 7.0%         |
| 253.000 · Treasurer's Office - Other      | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 253.000 · Treasurer's Office</b> | <b>37,265.78</b>       | <b>43,789.00</b> | <b>-6,523.22</b> | <b>85.1%</b> |
| <b>257.000 · Assessor</b>                 |                        |                  |                  |              |
| 257.701 · Assessor Services               | 25.00                  | 500.00           | -475.00          | 5.0%         |
| 257.702 · Salaries                        | 34,439.63              | 38,400.00        | -3,960.37        | 89.7%        |
| 257.703 · Expenses                        | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 257.969 · Seminars & Workshops            | 1,388.89               | 1,000.00         | 388.89           | 138.9%       |
| 257.000 · Assessor - Other                | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 257.000 · Assessor</b>           | <b>35,853.52</b>       | <b>39,900.00</b> | <b>-4,046.48</b> | <b>89.9%</b> |
| <b>262.000 · Elections</b>                |                        |                  |                  |              |
| 262.702 · Salaries & Wages                | 4,928.52               | 7,500.00         | -2,571.48        | 65.7%        |
| 262.704 · Social Security/Medicare        | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 262.706 · Federal Withholding             | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 262.708 · State Withholding               | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 262.710 · Election Postage                | 0.00                   | 500.00           | -500.00          | 0.0%         |
| 262.726 · Supplies                        | 1,414.38               | 2,500.00         | -1,085.62        | 56.6%        |
| 262.900 · Printing & Publishing           | 197.91                 | 1,000.00         | -802.09          | 19.8%        |
| 262.910 · Postage                         | 0.00                   | 0.00             | 0.00             | 0.0%         |
| 262.930 · Equipment/Maintenance           | 4,531.00               | 5,000.00         | -469.00          | 90.6%        |
| 262.000 · Elections - Other               | 0.00                   | 0.00             | 0.00             | 0.0%         |
| <b>Total 262.000 · Elections</b>          | <b>11,071.81</b>       | <b>16,500.00</b> | <b>-5,428.19</b> | <b>67.1%</b> |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 8, 2023**

|   | Apr 1, '22 - Mar 8, 23 | Budget           | \$ Over Budget   | % of Budget   |
|---|------------------------|------------------|------------------|---------------|
| <b>265.000 · Building &amp; Grounds</b>       |                        |                  |                  |               |
| 265.146 · Equipment-Office                    | 29,281.70              | 25,000.00        | 4,281.70         | 117.1%        |
| 265.702 · Hall Monitor Salary                 | 1,215.00               | 800.00           | 415.00           | 151.9%        |
| 265.704 · Social Security/Medicare            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.726 · Supplies                            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.801 · Lawn Mowing                         | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.802 · Landscaping                         | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.805 · Snow Removal                        | 3,400.00               | 4,500.00         | -1,100.00        | 75.6%         |
| 265.851 · Liability Insurance                 | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.859 · Internet & Phones                   | 9,712.72               | 15,000.00        | -5,287.28        | 64.8%         |
| 265.871 · Workers Comp                        | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.910 · Postage                             | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.920 · Utilities                           | 5,257.09               | 3,000.00         | 2,257.09         | 175.2%        |
| 265.930 · Equipment Maintenance               | 0.00                   | 10,000.00        | -10,000.00       | 0.0%          |
| 265.935 · Building Maintenance                | 15,776.23              | 10,000.00        | 5,776.23         | 157.8%        |
| 265.950 · ARPA Fund Expenses                  | 9,429.00               | 0.00             | 9,429.00         | 100.0%        |
| 265.963 · Property Taxes                      | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.964 · Deposit reimbursement               | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 265.970 · Parking Lot                         | 10.01                  | 500.00           | -489.99          | 2.0%          |
| 265.971 · Capital Improvement                 | 7,985.00               | 10,000.00        | -2,015.00        | 79.9%         |
| 265.000 · Building & Grounds - Other          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 265.000 · Building &amp; Grounds</b> | <b>82,066.75</b>       | <b>78,800.00</b> | <b>3,266.75</b>  | <b>104.1%</b> |
| <b>266.000 · Professional Fees</b>            |                        |                  |                  |               |
| 266.103 · Attorney                            | 60,520.35              | 45,000.00        | 15,520.35        | 134.5%        |
| 266.446 · Highways                            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 266.500 · Misc. Contractors                   | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 266.721 · Planning Commission                 | 36,084.50              | 37,200.00        | -1,115.50        | 97.0%         |
| 266.830 · Contractual Fees                    | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 266.955 · Auditor                             | 8,075.00               | 9,500.00         | -1,425.00        | 85.0%         |
| 266.956 · Internet Project                    | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 266.960 · Engineer                            | 1,770.00               | 1,800.00         | -30.00           | 98.3%         |
| 266.000 · Professional Fees - Other           | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 266.000 · Professional Fees</b>      | <b>106,449.85</b>      | <b>93,500.00</b> | <b>12,949.85</b> | <b>113.9%</b> |
| <b>267.000 · Accounting and Auditing</b>      | <b>0.00</b>            | <b>0.00</b>      | <b>0.00</b>      | <b>0.0%</b>   |
| <b>275.000 · Drains At Large</b>              | <b>49,360.06</b>       | <b>50,000.00</b> | <b>-639.94</b>   | <b>98.7%</b>  |

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03/08/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 8, 2023**

|  | Apr 1, '22 - Mar 8, 23 | Budget           | \$ Over Budget   | % of Budget   |
|--|------------------------|------------------|------------------|---------------|
| <b>276.000 · Cemetery</b>                    |                        |                  |                  |               |
| 276.702 · Salaries                           | 194.30                 | 5,000.00         | -4,805.70        | 3.9%          |
| 276.704 · Social Security/Medicar            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.801 · Lawn Mowing                        | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.850 · Contracted Labor                   | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.930 · Repair & Maintenance               | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.964 · Reimburs of Burial Site            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.970 · Mileage                            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 276.000 · Cemetery - Other                   | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 276.000 · Cemetery</b>              | <b>194.30</b>          | <b>5,000.00</b>  | <b>-4,805.70</b> | <b>3.9%</b>   |
| <b>301.000 · Public Safety</b>               |                        |                  |                  |               |
| 301.700 · Fire Authority Rep                 | 715.00                 | 1,350.00         | -635.00          | 53.0%         |
| 301.702 · Contribution Police Salaries       | 5,150.00               | 10,000.00        | -4,850.00        | 51.5%         |
| 301.000 · Public Safety - Other              | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 301.000 · Public Safety</b>         | <b>5,865.00</b>        | <b>11,350.00</b> | <b>-5,485.00</b> | <b>51.7%</b>  |
| <b>446.000 · Roads and Highways</b>          |                        |                  |                  |               |
| 446.955 · Chloride                           | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 446.956 · CLJ & Associates                   | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 446.967 · Construction & Excavati            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 446.000 · Roads and Highways - Other         | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 446.000 · Roads and Highways</b>    | <b>0.00</b>            | <b>0.00</b>      | <b>0.00</b>      | <b>0.0%</b>   |
| <b>526.000 · Sanitary Landfill</b>           |                        |                  |                  |               |
| 526.960 · Spring Cleanup                     | 4,073.00               | 5,000.00         | -927.00          | 81.5%         |
| 526.000 · Sanitary Landfill - Other          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 526.000 · Sanitary Landfill</b>     | <b>4,073.00</b>        | <b>5,000.00</b>  | <b>-927.00</b>   | <b>81.5%</b>  |
| <b>660.000 · Payroll Taxes-general</b>       | <b>0.00</b>            | <b>0.00</b>      | <b>0.00</b>      | <b>0.0%</b>   |
| <b>66900 · Reconciliation Discrepancies</b>  | <b>0.00</b>            | <b>0.00</b>      | <b>0.00</b>      | <b>0.0%</b>   |
| <b>721.000 · Planning &amp; Zoning</b>       |                        |                  |                  |               |
| 721.702 · Salaries                           | 19,906.95              | 15,000.00        | 4,906.95         | 132.7%        |
| 721.704 · Social Security/Medicar            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.706 · Federal Withholding                | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.708 · State Withholdings                 | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.726 · Supplies                           | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.801 · Membership and Dues                | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.900 · Printing & Publishing              | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.964 · Permit Reimbursements              | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.969 · Seminars & Workshop                | 2,262.00               | 500.00           | 1,762.00         | 452.4%        |
| 721.970 · Mileage                            | 0.00                   | 0.00             | 0.00             | 0.0%          |
| 721.000 · Planning & Zoning - Other          | 0.00                   | 0.00             | 0.00             | 0.0%          |
| <b>Total 721.000 · Planning &amp; Zoning</b> | <b>22,168.95</b>       | <b>15,500.00</b> | <b>6,668.95</b>  | <b>143.0%</b> |



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03/08/23

Accrual Basis

**Conway Township**  
**Profit & Loss Budget vs. Actual**  
 April 1, 2022 through March 8, 2023

|  | Apr 1, '22 - Mar 8, 23 | Budget            | \$ Over Budget     | % of Budget   |
|--|------------------------|-------------------|--------------------|---------------|
| <b>738.000 · Recreation Association</b>              |                        |                   |                    |               |
| <b>738.100 · Parks &amp; Recreation Contribution</b> | 18,242.51              | 45,000.00         | -26,757.49         | 40.5%         |
| <b>738.702 · Salaries</b>                            | 450.00                 | 450.00            | 0.00               | 100.0%        |
| <b>738.000 · Recreation Association - Other</b>      | 0.00                   | 5,500.00          | -5,500.00          | 0.0%          |
| <b>Total 738.000 · Recreation Association</b>        | 18,692.51              | 50,950.00         | -32,257.49         | 36.7%         |
| <b>954.000 · Insurance &amp; Bond</b>                | 10,761.00              | 10,000.00         | 761.00             | 107.6%        |
| <b>960.000 · Delinquent Personal Prop Taxes</b>      | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>969.000 · Trans out - Capital Res Fund</b>        | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>970.000 · Transfers out</b>                       | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>970.350 · TRANS OUT - DAISEY LANE</b>             | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>980.000 · Transfers Out - Cemetery</b>            | 30,000.00              | 30,000.00         | 0.00               | 100.0%        |
| <b>Total Expense</b>                                 | 534,045.14             | 577,976.00        | -43,930.86         | 92.4%         |
| <b>Net Ordinary Income</b>                           | -15,519.01             | 129,131.30        | -144,650.31        | -12.0%        |
| <b>Other Income/Expense</b>                          |                        |                   |                    |               |
| <b>Other Income</b>                                  |                        |                   |                    |               |
| <b>Interest Income</b>                               | 536.72                 | 2,500.00          | -1,963.28          | 21.5%         |
| <b>Other Income</b>                                  | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>501.000 · Federal Grant Income</b>                | 0.00                   | 0.00              | 0.00               | 0.0%          |
| <b>Total Other Income</b>                            | 536.72                 | 2,500.00          | -1,963.28          | 21.5%         |
| <b>Net Other Income</b>                              | 536.72                 | 2,500.00          | -1,963.28          | 21.5%         |
| <b>Net Income</b>                                    | <b>-14,982.29</b>      | <b>131,631.30</b> | <b>-146,613.59</b> | <b>-11.4%</b> |

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03/09/23

Accrual Basis

**Conway Township - Cemetery Fund #150**  
**Profit & Loss Budget Overview**  
April 1, 2022 through March 9, 2023

|                                      | Apr 1, '22 - Mar 9, 23 |
|--------------------------------------|------------------------|
| <b>Income</b>                        |                        |
| 500.000 · Transfer from General Fund | 30,000.00              |
| 660.000 · Lot sales                  | 1,600.00               |
| 661.000 · Burial Fee                 | 3,500.00               |
| 662.000 · Foundations                | 500.00                 |
| 664.000 · Interest Income            | 0.00                   |
| 674.000 · Donations                  | 0.00                   |
| 690.000 · Other Revenues             | 0.00                   |
| 695.00 · Stone Restoration           | 0.00                   |
| <b>Total Income</b>                  | <b>35,600.00</b>       |
| <b>Expense</b>                       |                        |
| 265.960 · Payroll Taxes              | 0.00                   |
| 265.963 · Property Taxes             | 170.00                 |
| 276.702 · Salaries                   | 5,000.00               |
| 276.801 · Lawn Mowing                | 14,500.00              |
| 276.850 · Contracted Labor           | 500.00                 |
| 276.860 · Software Fees              | 1,200.00               |
| 276.930 · Repair & Maintenance       | 25,000.00              |
| 276.955 · Maintenance                | 0.00                   |
| 276.959 · Construction               | 0.00                   |
| 276.964 · Reimburse of Burial Site   | 0.00                   |
| 276.995 · Other                      | 0.00                   |
| 66000 · Payroll Expenses             | 0.00                   |
| 696 · Military Stone Restoration     | 0.00                   |
| 993.00 · Stone Preservation          | 0.00                   |
| 995.000 · Miscellaneous              | 0.00                   |
| <b>Total Expense</b>                 | <b>46,370.00</b>       |
| <b>Net Income</b>                    | <b>-10,770.00</b>      |

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03/09/23

Accrual Basis

**Conway Township - Road Fund #201**  
**Profit & Loss Budget vs. Actual**  
**April 1, 2022 through March 9, 2023**

|  | Apr 1, '22 - Mar 9, 23 | Budget             | \$ Over Budget     | % of Budget   |
|--|------------------------|--------------------|--------------------|---------------|
| <b>Income</b>                            |                        |                    |                    |               |
| 402.000 · Taxes - Road Millage           | 48,432.50              | 160,000.00         | -111,567.50        | 30.3%         |
| 573.000 · LCSA PPT Reimbursement         | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 664.000 · Interest Income                | 603.43                 | 150.00             | 453.43             | 402.3%        |
| 671 · Misc revenue                       | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 695.000 · Road Commission Refunds        | 0.00                   | 0.00               | 0.00               | 0.0%          |
| <b>Total Income</b>                      | <b>49,035.93</b>       | <b>160,150.00</b>  | <b>-111,114.07</b> | <b>30.6%</b>  |
| <b>Expense</b>                           |                        |                    |                    |               |
| 253.726 · Treasurer's Office Supplies    | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 253.975 · Service Fee                    | 19.00                  | 0.00               | 19.00              | 100.0%        |
| 66000 · Payroll Expenses                 | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 954.000 · Supplies                       | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 955.000 · Chloriding                     | 84,517.04              | 100,000.00         | -15,482.96         | 84.5%         |
| 967.000 · Construction                   | 178,827.79             | 195,940.00         | -17,112.21         | 91.3%         |
| 968.000 · Delinquent Personal Prop Taxes | 0.00                   | 0.00               | 0.00               | 0.0%          |
| 999.000 · Transfer out - General Fund    | 0.00                   | 0.00               | 0.00               | 0.0%          |
| <b>Total Expense</b>                     | <b>263,363.83</b>      | <b>295,940.00</b>  | <b>-32,576.17</b>  | <b>89.0%</b>  |
| <b>Net Income</b>                        | <b>-214,327.90</b>     | <b>-135,790.00</b> | <b>-78,537.90</b>  | <b>157.8%</b> |

## Conway Township Rental Report

January, 2023

### Hall rental details:

Rental fee: \$150 for residents of Conway Township, \$300 for non-residents, funerals 1/2 of rental fee.

We currently have 3 different hall attendants/monitors

### Canceled

None

### Rescheduled

None

### Completed

- 2-12-23 Michele Quigley, Baby Shower
- 2-04-23 Annette Adam. Baby Shower

### Future hall rentals

- 4-08-23 Robin Cotton, Bridal Shower
- 6-25-23 Culbertson/Sergeant, Graduation

### Yearly totals

20 rentals total    \$3,300.00 rental fees  
                                 250.00 security deposits not refunded due to two broken tables and a cleaning fee  
Total \$3,550.00  
    less    1,500.00 for attendant fees  
    less      250.00 for 2 new tables and cleaning fee  
Net income        \$1,800.00



8015 Fowlerville Road - PO Box 1157 - Fowlerville, Michigan 48836

P: 517-223-0358    F: 517-223-053

**From:** Gary Klein - Conway Township Zoning Administrator

**To:** Conway Township Board of Trustees

**Subject:** Zoning Administrator Report

**Period:** **February** 2023

| Name  | Location | Permit# | ID #          | Details |
|---|----------|---------|---------------|---------|
| Cedar Brooke Homes Inc Lot #47 Secluded Acres |          | 003-023 | 01-02-101-047 | House   |

## CONWAY TOWNSHIP POLICY No. 7

### **PUBLIC COMMENT AND CONDUCT POLICY**

Conway Township Board recognizes its obligation to obtain the benefits to be received from public comments on matters pending before the Board. To provide an orderly and efficient manner to obtain public comment and to provide the public with an opportunity to participate in public meetings, the Conway Township Board hereby adopts the following policy for public comment and conduct at public meetings:

1. Public comment is restricted to only those times designated for public comment on the agenda, unless permitted otherwise by the chairperson or a majority of the Board. All persons addressing the Board shall comment only after being recognized by the chairperson conducting the meeting.
2. No individual speaker shall be permitted to speak more than 3 minutes regardless of topic and no time may be transferred or assigned by others to the speaker as to extend the 3-minute time limit. At the discretion of the chairperson, a speaker may be allowed to comment further than the three-minute limit. Alternatively, the chairperson may direct the speaker to submit further comment to the Board in writing at a later date.
3. When recognized by the chairperson to speak, the individual recognized shall approach and speak from the podium or location designated by the chairperson and shall not deviate from the location. When the speaker is advised by the chairperson to stop speaking when time has expired, the speaker shall cease speaking and be seated.
4. Prior to addressing the Board, each speaker shall first state for the record the speaker's name and address, the subject on which the speaker will speak, and state whether the speaker represents an organization or other person, and identify such organization or person. All remarks shall be addressed to the Board as a whole and not to any member thereof specifically or any other member of the public. Public comment is not intended to require Board members or Township staff to provide any answer to the speaker. Discussions between speakers and members of the audience will not be permitted.
5. Only one speaker will be acknowledged at a time. In the event that a group of more than three persons supporting or opposing the same position desires to be heard, in the interest of time, a spokesperson shall may be designated to express the group's concern and the spokesperson may be allotted up to 10 minutes to speak. ~~A maximum of three speakers may speak on the same subject unless otherwise allowed by a vote of the majority of members of the Board present. The Board may direct other persons to submit comments to the Board in writing in the same manner as designated above.~~
6. Public comments must be presented in a respectful manner and participants shall conduct themselves in an orderly and civil manner. Comments or language of a lewd, insulting, or provocative nature shall not be permitted. No person shall disrupt the Board and/or partake in behavior that becomes hostile, argumentative or threatens the public or an individual's safety, or is disruptive to the meeting. No person shall utilize any profane or obscene speech or gesture.
7. Violation of any provision of this policy shall be deemed a breach of the peace and such person will be asked to leave. If the person being asked to leave does not voluntarily leave or cease the behavior, the person may be ejected and law enforcement may be called to remove the person.
8. Any person shall have the right to tape record, videotape or broadcast the proceedings of the Township Board, but shall not utilize the electric outlets of the Township without prior permission of the Township Clerk. Any tape recording, video camera or other camera utilized by any such person, shall be kept at least ten feet from all members of the Board and shall not be placed behind them.

This policy may be adopted for use by other boards, commissions, and committees of the Township. This policy or a summary of it may be placed on the back of the meeting agenda or made available with the meeting agenda.

\* \* \* \* \*

I, ~~Cindy Dickerson~~Elizabeth Whitt, Conway Township Clerk, hereby certify that this administrative Conway Township Policy No. 7 was approved by a regular meeting of the Conway Township Board on June 17, 2014, and further amended on \_\_\_\_\_, 2023 at a regular meeting of the Board.

/s/ \_\_\_\_\_

~~Cindy Dickerson~~Elizabeth Whitt

Conway Township Clerk



# Livingston County Department of Planning

## MEMORANDUM

Robert A. Stanford  
AICP, PEM  
Principal Planner

**TO:** Livingston County Planning Commissioners and the  
Conway Township Board of Trustees

**FROM:** Robert Stanford, Principal Planner

**DATE:** February 15, 2023

**SUBJECT:** Z-07-23 Amendments to Zoning Ordinance Article -  
Article 6: *General and Supplemental Regulations*  
Section 6.07: *Supplemental Regulations Pertaining to Yards*

Scott Barb  
AICP, PEM  
Principal Planner

The Conway Township Planning Commission proposes a minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools.

Proposed additions to existing text are noted in red underline, deletions in ~~strikethrough~~.

The Conway Township Planning Commission proposes the following minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools, to read in its entirety as follows:

### Section 6.07 Supplemental Regulations Pertaining to Yards

#### A. Permitted Yard Encroachments.

6. Swimming pools shall not be subject to yard requirements, provided the following minimum conditions are met:
  - a. Yard areas with a swimming pool, spa, hot tub or similar device (below ground or above ground) shall erect and maintain a fence or enclosure approved by the Zoning Administrator.
  - b. Fencing is to be a minimum of four (4) feet high, and equipped with a self-closing and self-latching gate. Latching devices are to be located at a minimum height of three (3) feet above the ground. Such fencing may be omitted where building walls without doorways abut the pool area, provided that the entire perimeter of the pool area is secured. Above ground swimming

#### Department Information

Administration Building  
304 E. Grand River Avenue  
Suite 206  
Howell, MI 48843-2323

•  
(517) 546-7555  
Fax (517) 552-2347

•  
Web Site  
co.livingston.mi.us





pools with sides of four (4) feet or more above grade, do not require fencing but do require a removable access ladder that lifts for safety. A spa or hot tub with a locking cover shall not require a fence.

- c. Swimming pools, spas, hot tubs, similar facilities and surrounding decks, walks or similar accessories with an elevation measured from the mean grade at any point adjacent to such facility of two (2) feet or less shall be at least ten (10) feet from any lot line. Where the elevation is greater than two (2) feet above grade at any point, the setback shall be at least fifteen (15) feet from any public street right-of-way or lot line.
- d. Swimming pools, spas, hot tubs and similar devices shall not be located in any front yard or in any easement.
- e. No lights shall be erected, operated or maintained in connection with a swimming pool in such a manner as to create an annoyance to surrounding properties.
- f. No overhead wiring shall be above a swimming pool.
- g. Seasonal swimming pools, spas, hot tubs and similar structures that are intended to be temporary in nature such as inflatable pools or of similar materials which do not require a permanent location, foundation or other fixed position on the property as defined in Article 2 (Structures) shall not be required to obtain a Land Use Permit as required in Article 3, Section 3.03 if the height of the temporary structure does not exceed twenty-four (24") inches from the grade level.

**Township Recommendation: Approval.** The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2022. There were no public comments noted in the minutes.

**Staff Recommendation: Approval.** The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.



# Livingston County Department of Planning

February 16, 2023

Conway Township Board of Trustees  
c/o Elizabeth Whitt, Clerk  
8015 N. Fowlerville Road  
P.O. Box 1157  
Fowlerville Michigan 48836

**Re: Livingston County Planning Commission Review of Zoning Ordinance Amendments:**

**Z-07-23: Text Amendment, Section 6.07: Supplemental Regulations Pertaining to Yards**

Robert A. Stanford  
AICP, PEM  
Principal Planner

Scott Barb  
AICP, PEM  
Principal Planner

Dear Board Members:

The Livingston County Planning Commission met on Wednesday, February 15, 2023, and reviewed the proposed Zoning Ordinance amendment referenced above. The Livingston County Planning Commissioners made the following recommendations:

**Z-07-23 Approval.**

The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.

Copies of the staff review and draft Livingston County Planning Commission meeting minutes are enclosed. Do not hesitate to contact our office should you have any questions regarding this county action.

Sincerely

*Robert Stanford*

Robert Stanford  
Principal Planner

Enclosures

c: Meghan Swain-Kuch: Chair, Conway Township Planning Commission  
Gary Klein, Zoning Administrator

Meeting minutes and agendas are available:  
<https://www.livgov.com/plan/econdev/Pages/meetings.aspx>

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# Livingston County Department of Planning

## LIVINGSTON COUNTY PLANNING COMMISSION MEETING

Wednesday, February 15, 2023 – 6:30 p.m.

Administration Building, Board of Commissioners Chambers  
304 East Grand River, Howell, MI 48843

*Please note that this is a hybrid meeting with County Planning Commissioners and staff meeting in-person. Audience participants are welcome to attend in-person or via Zoom by using the meeting link at the bottom of the agenda*

### Agenda

1. Call to Order
2. Pledge of Allegiance to the Flag
3. Roll and Introduction of Guests
4. Approval of Agenda – February 15, 2023
5. Approval of Meeting Minutes – January 18, 2023
6. Call to the Public
7. Zoning Reviews
  - A. Z-07-23 Conway Township, Text Amendment, Section 6.07: Supplemental Regulations Pertaining to Yards
  - B. Z-08-23 Genoa Charter Township, Rezoning, OS Office Service District to MDR Medium Density Residential District in Section 11
  - C. Z-09-23 Genoa Charter Township, Rezoning, Proposed Township Initiated Rezoning Amendment Removal of Town Center Overlay Center District (TCOD) Underlying Base Zoning Remains Unchanged, Sections 10, 11, 14 and 15
  - D. Z-10-23 Handy Township, Text Amendment, Chapter 1 Definitions; Chapter 16 Special Uses; Chapter 20 RD Research and Development.
  - E. Z-11-23 Oceola Township, Text Amendment, Article 4, Article 5, and Article 19 Uses and Dimensions Tables; Standards for Use; Definitions, Schedule of Regulations
8. Old Business
9. New Business
  - A. Capital Improvement Plan Review Committee - PC Member Volunteer
10. Reports
11. Commissioners Heard and Call to the Public
12. Adjournment

Robert A. Stanford  
AICP, PEM  
Principal Planner

Scott Barb  
AICP, PEM  
Principal Planner

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**Via Zoom (on-line meetings):** <https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

Via the Zoom app

**Join a meeting**, with meeting number: **399 700 0062**

Enter the password: **LCBOC** (ensure there are no spaces before or after the password)

Meeting ID: **399 700 0062**

Password: **886752**

Meeting recordings may be made using a personal computer or laptop, after requesting



# LIVINGSTON COUNTY PLANNING COMMISSION MEETING MINUTES

February 15, 2023

6:30 p.m.

Hybrid In-Person and Virtual Zoom Meeting

Zoom Virtual Meeting Room Meeting ID: 399-700-0062 / Password: LCBOC  
<https://zoom.us/j/3997000062?pwd=SUdLYVFFcmozWnFxbm0vcHRjWkVIZz09>

| PLANNING COMMISSION       |   |
|---------------------------|---|
| COMMISSIONERS<br>PRESENT: | BILL ANDERSON<br>MATT IKLE<br>DENNIS BOWDOIN<br>BILL CALL<br><br>BRIAN PROKUDA<br>PAUL FUNK<br>JASON SCHROCK  |
| COMMISSIONERS<br>ABSENT:  |   |
| STAFF PRESENT:            | ROB STANFORD<br>SCOTT BARB  |
| OTHERS<br>PRESENT:        | BRUCE POWELLSON – MARION TWP, JENNIFER AUSTIN – BOSS ENGINEERING,<br>STEVE SMITH – CONWAY TWP, SHAWN MORRISON – CONWAY TWP,<br>ROY AND ELI STEYSKAL – CONWAY TWP, DEBBIE EARLY – IOSCO TWP,<br>ROBERT AND SARA PORTER- CONWAY TWP, KELLY RALKO – CONWAY TWP, SOFIA<br>FRENI (ONLINE), CATHY AND STEVE (ONLINE), TIM BOAL (ONLINE) |

1. **CALL TO ORDER:** Meeting was called to order by Planning Commissioner Anderson at 6:30 PM.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
3. **ROLL AND INTRODUCTION OF GUESTS:** None.
4. **APPROVAL OF AGENDA**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER IKLE TO APPROVE THE AGENDA, DATED February 15, 2023, SECONDED BY COMMISSIONER PROKUDA.**

**All in favor, motion passed.**

5. **APPROVAL OF PLANNING COMMISSION MEETING MINUTES**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO APPROVE THE MINUTES, AS AMENDED, DATED JANUARY 18, 2023, SECONDED BY COMMISSIONER IKLE.**

6. **CALL TO THE PUBLIC:** None.

## 7. ZONING REVIEWS:

### A. Z-07-23 CONWAY TOWNSHIP. AMENDMENTS TO THE ZONING ORDINANCE: SECTION 6.07: SUPPLEMENTAL REGULATIONS PERTAINING TO YARDS.

The Conway Township Planning Commission proposes a minor amendment to the Township Zoning Ordinance, in Section 6.07, regarding swimming pools.

**Township Planning Commission Recommendation: Approval.** The Conway Township Planning Commission recommended Approval of this zoning amendment at its December 12, 2022. There were no public comments noted in the minutes.

**Staff Recommendation: Approval.** The proposed amendments appear to be reasonable and appropriate. This added provision makes logical sense given the level of intensity of the described land use activity.

**Commission Discussion:** Commissioner Funk inquired about grandfathering of pools in current existence. Commissioner Prokuda asked about the grade of the pools and how grade is referenced and defined in the ordinance. Commissioner Ikle asked if fences are really needed around hot tubs on patios and decks.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER CALL.**

**Motion passed: 7-0**

### B. Z-08-23 GENOA CHARTER TOWNSHIP, REZONING, OS OFFICE SERVICE DISTRICT TO MDR MEDIUM DENSITY RESIDENTIAL DISTRICT IN SECTION 11.

**Current Zoning:** OS Office Service

**Proposed Zoning:** MDR Medium Density Residential  
Section 11

**Township Master Plan:**

The Future Land Use Plan of the Genoa Township Master Plan (2015) designates the site as Office:

- The office use includes various forms of office development including professional offices, medical offices, and banks.
- The Medium Density Residential designation refers to medium density duplexes, attached condominiums, and other multiple family units. This area may also be developed with single family homes on ¼ acre lots. Developments in these areas should be served by public water and sewer and not exceed a density of 5 units per acre.

While the proposed designation to Medium Density Residential is not in keeping with the future land use map for the township, conditions have changed at this location, and we believe the request is complimentary to the current development trends in and around this area. Development of the site as an office use is unlikely due to site constraints that include access, parking, and parcel size.

**County Comprehensive Plan:**

The 2018 Livingston County Master Plan does not direct future land use patterns, or development within Livingston County. Alternatively, it offers a county-wide land use perspective when reviewing potential rezoning amendments. The Land Use & Growth Management chapter of the plan includes decision-making recommendations regarding potential land use conflicts and promoting good land governance.



**Township Planning Commission Recommendation: Approval.** Public comments at the January 9, 2023, public hearing is noted in the draft minutes and include comments on driveway length, access, and engineering items.

**Staff Recommendation: Approval.** We believe the proposed rezoning from OS to MDR is appropriate at the given location.

**Commission Discussion:** None.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER SCHROCK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER PROKUDA.**

**Motion passed: 7-0**

**C. Z-09-23 GENOA CHARTER TOWNSHIP, REZONING, PROPOSED TOWNSHIP INITIATED REZONING AMENDMENT REMOVAL OF TOWN CENTER OVERLAY CENTER DISTRICT (TCOD) UNDERLYING BASE ZONING REMAINS UNCHANGED, SECTIONS 10, 11, 14 AND 15.**

**Current Zoning:** Town Center Overlay District

**Proposed Zoning:** Underlying zoning districts to remain  
Sections 10, 11, 14, and 15

The Genoa Charter Township Planning Commission proposes to remove the current Town Center Overlay District (TCOD) with the resulting underlying base zoning for all affected parcels to remain unchanged.

The request encompasses approximately 101.61 acres surrounding the intersection of Grand River Avenue and Dorr Road. The request is petitioned by Genoa Charter Township.

The township states in the application that there have been numerous properties that are within the current Town Center Overlay District that have requested, and been approved, to have the designation removed from their property. The township's revised draft Master Plan calls for the elimination of the district. All the affected property owners received a letter from the Township advising them of the proposed change. The proposed rezoning impacts forty-two (42) parcels, which are located generally along Grand River Avenue, between Gray Road and extending east, just past South Hughes Road, with the district boundary terminating just west of Dorr Road.

The request is only to remove the overlay district; underlying zoning will remain the same. The nature of the request will not impact any existing environmental features, as the TCOD generally allows a greater density/intensity of use than underlying zones. Future development will remain subject to environmental protection provisions of the Ordinance.

**Township Planning Commission Recommendation: Approval.** The Genoa Charter Township Planning Commission recommended Approval of this proposed rezoning at its January 9, 2023, public hearing. There was one public comment related to the proposal noted in the minutes.

**Staff Recommendation: Approval.** The proposed township initiated rezoning amendment to remove the Town Center Overlay District (TCOD) appears to be reasonable and appropriate. Given that the lack of interest from the development community to propose any development plans since the district was originally created in 2006, this proposal makes logical sense. Because the allowable uses in the TCOD are generally similar to those of the remaining underlying zoning districts, the availability of public water and sewer systems in the area, and the probability of reduced traffic volumes, there should be little to no ill-effects realized by the township and its residents as a result of this proposal.



**Commission Discussion:** Commissioner Prokuda asked if the property at corner of Dorr and Grand River is still part of the Town Center Overlay. Principal Planner Stanford stated that the Town Center Overlay is the only district being removed, all underlying zoning remains in place. Commissioner Funk was concerned that the Township did not submit enough information for review and stated that there is no map of the complete Town Center Overlay District. Principal Planner Stanford stated that the map(s) and information submitted by the Township for this case are assumed to indicate the entire TCOD district boundaries correctly, all information and intent of the township in this case appears to be clear, and that nothing seems to be amiss.

**Public Comment:** None

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND NO ACTION, ENCOURAGE FURTHER REVIEW, SECONDED BY COMMISSIONER BOWDOIN.**

**Motion passed: 5-2 (CALL, PROKUDA – NAY)**

**D. Z-10-23. AMENDMENTS TO THE ZONING ORDINANCE: CHAPTER 1 DEFINITIONS; CHAPTER 16 SPECIAL USES; CHAPTER 20 RD RESEARCH AND DEVELOPMENT.**

The Handy Township Planning Commission is proposing to amend several sections of the Township Ordinance that will add new definitions and modify standards for both private and industrial scale solar facilities.

**Township Planning Commission Recommendation: Approval.** The Handy Township Planning Commission recommended approval of the proposed amendments at their January 26, 2023, public hearing. Comments in support of and against the solar amendments were documented in the Township meeting minutes.

**Staff Recommendation: Approval.** The solar amendments to the Handy Township Ordinance are well written and serve to strengthen the ordinance standards for private and commercial solar energy systems.

**Commission Discussion:** Commissioner Ikle stated the importance of the surety bond for the Township on solar projects and discussed further the differences between a financial instrument and a surety bond. Commissioner Ikle provided a definition of a surety bond. In his experience, surety bonds have been a more successful means as opposed to using a financial instrument. Commissioner Bowdoin asked if there should be 2 bonds on a Township project, one for construction and one for decommissioning. Commissioner Ikle stated, no, one surety bond for the entire project is usually only necessary. Commissioner Call informed the public on the RD District within the Township and the history behind the creation of the district. Commissioner Bowdoin is concerned about the fire issue and didn't see anything in the text about the applicants providing such training, at their expense, both as soon as the development goes in and throughout its existence. Commissioner Bowdoin had questions regarding item #11, in that, the township needs to be also named as insured. He also had concerns about item #17, with regards to transferability, in that, the carrier will inform the township immediately if the applicant cancels. Commissioner Prokuda had concerns about item #14, with regards to what defines a "failure". Too broad and open to interpretation. Principal Planner Barb stated it seems like it is covered adequately. Commissioner Prokuda stated that he liked the provisions listed in item #9, and that compliance with the Electric Code is very important. Commissioner Prokuda stated he is in full support of the amendments and that this is a very well thought out and one of the better sets of amendments regarding solar that the commission has seen so far.

**Public Comment:** Steve Smith, member of solar advisory committee in Conway Township, spoke against the Handy solar ordinance and are a poorly thought-out decision for productive farmland in Michigan. Sarah Porter, Conway Township, spoke about how bonds are hard to collect on. Shawn Morrison, Conway Township, spoke about environmental issues regarding the commercial solar farms



and not having adequate detention on-site. Eli Steyskal, Conway Township, asked if the solar amendments have been approved by the Township Board. Debbie Early, Iosco Township, had concerns about the RD District and if solar is allowed in this area and how this issue will affect property owners. Kelly Ralko, Conway Township, spoke against the spread of solar throughout the county. Sarah Porter spoke about the communication process involved in the solar issues and how it is not consistent.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO RECOMMEND APPROVAL WITH CONDITIONS. SECONDED BY COMMISSIONER PROKUDA.**

**Motion passed: 7-0**

**E. Z-11-23. OCEOLA TOWNSHIP, TEXT AMENDMENT, ARTICLE 4, ARTICLE 5, AND ARTICLE 19 USES AND DIMENSIONS TABLES; STANDARDS FOR USE; DEFINITIONS, SCHEDULE OF REGULATIONS**

The Oceola Township Planning Commission proposes to revise current provisions related to the Schedule of Regulations (footnotes), accessory uses and buildings, outdoor storage standards and the definition for building height to better clarify the process for measuring the height of a building with a cupola.

**Township Recommendation: Approval.** The Oceola Township Planning Commission recommended Approval of this zoning amendment at its January 10, 2023 public hearing. There were no public comments noted in the minutes.

**Staff Recommendation: Approval.** The proposed amendments appear to be reasonable and appropriate. They appear to pose no undue hardship as proposed. The amendments eliminate the current inconsistencies found in the township zoning ordinance as well as better clarify and illustrate the desired intent of regulatory standards for items such as setbacks for accessory structures and building heights for structures with unique roof elements such as cupolas.

**Commission Discussion:** Commissioner Funk asked why this issue is a priority. Commissioner Prokuda asked about the footnotes and why they are so specific to certain subdivisions. Principal Planner Stanford provided examples of similar language and provisions found in other municipalities and reiterated that this is standard practice in many communities.

**Public Comment:** None.

**Commission Action:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER FUNK TO RECOMMEND APPROVAL, SECONDED BY COMMISSIONER IKLE.**

**Motion passed: 7-0**

**8. OLD BUSINESS:**

**9. NEW BUSINESS:**

- A. Capital Improvement Plan Review Committee – PC Member Volunteer:** Commissioner Funk, Commissioner Call, and Commissioner Ikle are interested in volunteering on the committee.

**10. REPORTS:** None.

- 11. COMMISSIONERS HEARD AND CALL TO THE PUBLIC:** Steve Smith, Conway Township, again spoke on the PA 116 and how they are affected by solar issues. Rob Porter, Conway Township, spoke on training aspects of dealing with solar from a firefighting perspective, the lack of training even though funds are provided (Shiawassee Township example). No follow up seems to be done in this regard. Bruce Powellson, Marion Township commended the commissioners on running a good public meeting.

Commissioner Prokuda stated that he will not attend the April meeting and anticipates that his replacement will be in board before that meeting takes place.

**12. ADJOURNMENT:**

**Commissioner Action: IT WAS MOVED BY COMMISSIONER CALL TO ADJOURN THE MEETING AT 8:18 P.M., SECONDED BY COMMISSIONER PROKUDA.**

**Motion passed: 7-0**

## Recreation Meeting

Date: March 8, 2023

Name: Cheryl Dixon Recreation

Name: Laura Ellis - Handy, Turp

Name: Brandi Nogafsky - Conway

Name: April Hodge - Cohocton

Name: Jesse Atkinson - Tosco

Name: Danielle DeVries FCS

Name: Jill Cund - Recreation

Name: Laure Daubenmeyer C.O.

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

# FOWLerville RECREATION

7677 W. Sharpe Road Ste. A  
Fowlerville, Michigan 48836  
(517) 223-6477

Minutes from March 9, 2023

**Members present:** Laura Eisele, Brande Nogafksy, Jason Atkinson, and Danielle DeVries

**Members absent:** Katherine Heath

**Staff present:** Cheryl Dixon, Jill Curd

**District Staff Preset:** Lauri Daubenmeyer

**Public present:** None

**Community Member Input:** None

**Current Programs:**

- a. Volleyball –
  - 6-3<sup>rd</sup>/4<sup>th</sup> grade teams All playing in-house at Kreeger
  - 6-5<sup>th</sup>/6<sup>th</sup> grade teams Red Cedar Travel (5 in 2022)
  - 5-7<sup>th</sup>/8<sup>th</sup> grade teams Red Cedar Travel (2 in 2022)
- b. Soccer will begin the week of April 3rd for in-house teams
  - 4-6 Peewee teams (41)
  - 9 or 10-Minor teams (56)
  - 6- Major teams

Travel teams will start as soon as possible

Girls: 1-U9, 2-U10 1-U11, 1-U13

Boys: 1-U9, 1-U10, 1-U11, 1-U12, 2-U13, 1-U19
- c. Baseball-
  - 2-U9 teams, 3-U10 teams, 1-U11 team, 3-U12 teams, 1-U13 team, 2-U14 teams
  - 6 co-ed-peewee teams 4/2
  - 4 co-ed-minor teams 3/1
  - Peewee (5/6) and Minor (7/8) will be Co-Ed this season and going forward until numbers permit a softball split between the 5/6 and 7/8 divisions for player safety.
- d. Softball-Evaluations this weekend.
  - 2-U10 teams
  - 2-U12 teams
  - 1-U14 team
- e. Football Sign-Ups going on now.

# FOWLerville RECREATION

7677 W. Sharpe Road Ste. A  
Fowlerville, Michigan 48836  
(517) 223-6477

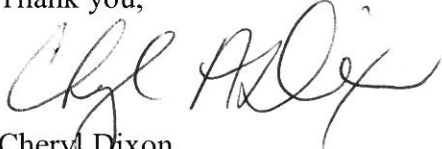
**Old Business:** none

**New Business:** none

**Next Meeting:**

**April 12<sup>th</sup>, May 10<sup>th</sup>, June 7<sup>th</sup>**

Thank you,



Cheryl Dixon



# Fowlerville Recreation

7677 W. Sharpe Rd. Ste. A.  
Fowlerville, MI. 48836

March 8, 2023      6:00 pm      Recreation Meeting Room

## Agenda:

1. Members present
2. Community Member Input
3. Current Program(s) -
  - a. Volleyball -
    - 6-3<sup>rd</sup>/4<sup>th</sup> grade teams All playing in-house at Kreeger
    - 6-5<sup>th</sup>/6<sup>th</sup> grade teams Red Cedar Travel (5 in 2022) -
    - 5-7<sup>th</sup>/8<sup>th</sup> grade teams Red Cedar Travel (2 in 2022) -
  - b. Soccer will begin the week of April 3rd for in-house teams
    - 4-6 Peewee teams (41)
    - 9 or 10-Minor teams (56)
    - 6- Major teamsTravel teams will start as soon as possible
    - Girls: 1-U9, 2-U10 1-U11, 1-U13
    - Boys: 1-U9, 1-U10, 1-U11, 1-U12, 2-U13, 1-U19
  - c. Baseball-
    - 2-U9 teams, 3-U10 teams, 1-U11 team, 3-U12 teams, 1-U13 team, 2-U14 teams
    - (6 co-ed-peewee teams 4/2)
    - (4 co-ed-minor teams 3/1<sup>st</sup>)
    - Peewee (5/6) and Minor (7/8) will be Co-Ed this season and going forward until numbers permit a softball split between the 5/6 and 7/8 divisions for player safety.
  - d. Softball-Evaluations this weekend. → UBSB
    - 2-U10 teams
    - 2-U12 teams
    - 1-U14 team
  - e. Football Sign-Ups going on now.
4. Old Business-None
5. New Business

Next Meeting: April 12<sup>th</sup>, May 10<sup>th</sup>, June 7<sup>th</sup>

6.24pm

|      |                        | 2022/2023 | RECREATION ENROLLMENT SUMMARY |       |          |         |             |                 |        |         |  |
|------|------------------------|-----------|-------------------------------|-------|----------|---------|-------------|-----------------|--------|---------|--|
| YEAR | ACTIVITY               | CONWAY    | HANDY                         | IOSCO | COHOCTAH | VILLAGE | ILLAGL/TWNS | NON-PARTICIPANT | TOTALS | DOWN/UP |  |
|      |                        |           |                               |       |          |         |             |                 |        |         |  |
|      |                        |           |                               |       |          |         | TOTALS      |                 |        |         |  |
|      |                        | CONWAY    | HANDY                         | IOSCO | COHOCTAH | VILLAGE |             |                 |        |         |  |
| 2022 | FOOTBALL CAMP          | 26        | 52                            | 19    | 3        | 11      | 111         | 32              | 143    | 39      |  |
| 2022 | TENNIS CAMP            | 4         | 12                            | 4     | 3        | 0       | 23          | 0               | 23     | 8       |  |
| 2022 | GIRLS BASKETBALL CAMP  | 8         | 16                            | 2     | 0        | 6       | 32          | 2               | 34     | 12      |  |
| 2022 | BOYS BASKETBAL CAMP    | 9         | 12                            | 1     | 4        | 2       | 28          | 4               | 32     | 14      |  |
| 2022 | SOCCER CAMP            | -         | -                             | -     | -        | -       | 0           | -               | 0      | 0       |  |
| 2022 | CHEERLEADING CAMP      | 11        | 27                            | 8     | 2        | 5       | 53          | 9               | 62     | 14      |  |
| 2022 | FOOTBALL               | 51        | 58                            | 29    | 7        | 17      | 162         | 22              | 184    | 35      |  |
| 2022 | CHEERLEADING           | 29        | 40                            | 16    | 3        | 13      | 101         | 13              | 114    | 22      |  |
| 2022 | SOCCER IN-HOUSE FALL   | 21        | 46                            | 15    | 1        | 15      | 98          | 8               | 106    | -22     |  |
| 2022 | TRAVEL SOCCER FALL     | 14        | 39                            | 18    | 4        | 7       | 82          | 10              | 92     | 27      |  |
| 2022 | GIRLS BASKETBALL       | 11        | 11                            | 0     | 1        | 1       | 24          | 3               | 27     | 10      |  |
| 2022 | BOYS BASKETBALL        | 5         | 23                            | 9     | 3        | 9       | 49          | 6               | 55     | -3      |  |
| 2022 | TRAVEL BASKETBALL      | 53        | 96                            | 37    | 9        | 29      | 224         | 31              | 255    | 28      |  |
| 2022 | WRESTLING              | 9         | 21                            | 3     | 4        | 4       | 41          | 12              | 53     | 17      |  |
| 2023 | VOLLEYBALL             | 43        | 66                            | 20    | 3        | 14      | 146         | 11              | 157    | 16      |  |
| 2023 | SOCCER IN-HOUSE SPRING | 42        | 72                            | 35    | 9        | 18      | 176         | 14              | 190    | 26      |  |
| 2023 | TRAVEL SPRING SOCCER   | 28        | 51                            | 23    | 11       | 13      | 126         | 8               | 134    | 30      |  |
| 2023 | SOFTBALL               | 22        | 42                            | 11    | 3        | 14      | 92          | 8               | 100    | -5      |  |
| 2023 | BASEBALL               | 47        | 70                            | 26    | 8        | 12      | 163         | 17              | 180    | 34      |  |
| 2023 | TRACK                  |           |                               |       |          |         |             |                 |        |         |  |
| 2023 | SOFTBALL CLINIC        |           |                               |       |          |         |             |                 |        |         |  |
| 2023 | BASEBALL CLINIC        |           |                               |       |          |         |             |                 |        |         |  |
|      | 22/23                  | 433       | 754                           | 276   | 78       | 190     | 1731        | 210             | 1941   |         |  |
|      | % OF ENROLLMENTS       | 25%       | 44%                           | 16%   | 4%       | 11%     | 100%        |                 |        |         |  |
|      | 21/22                  | 417       | 713                           | 285   | 80       | 210     | 1705        | 194             | 1899   | 1235    |  |
|      | % OF ENROLLMENTS       | 25%       | 41%                           | 15%   | 4%       | 15%     | 100%        |                 |        |         |  |



|      |                        | 2021/2022 | RECREATION ENROLLMENT SUMMARY |       |          |         |            |                 |        |         |  |
|------|------------------------|-----------|-------------------------------|-------|----------|---------|------------|-----------------|--------|---------|--|
| YEAR | ACTIVITY               | CONWAY    | HANDY                         | IOSCO | COHOCTAH | VILLAGE | LLAGL/TWNS | NON-PARTICIPANT | TOTALS | DOWN/UP |  |
|      |                        |           |                               |       |          |         | TOTALS     |                 |        |         |  |
|      |                        | CONWAY    | HANDY                         | IOSCO | COHOCTAH | VILLAGE |            |                 |        |         |  |
| 2021 | FOOTBALL CAMP          | 22        | 35                            | 13    | 5        | 4       | 79         | 25              | 104    | 104     |  |
| 2021 | TENNIS CAMP            | 6         | 16                            | 4     | 0        | 5       | 31         | 0               | 31     | 31      |  |
| 2021 | GIRLS BASKETBALL CAMP  | 6         | 7                             | 4     | 1        | 2       | 20         | 2               | 22     | 22      |  |
| 2021 | BOYS BASKETBAL CAMP    | 5         | 8                             | 1     | 1        | 2       | 17         | 1               | 18     | 18      |  |
| 2021 | SOCCER CAMP            | 2         | 6                             | 1     | 1        | 3       | 13         | 1               | 14     | 14      |  |
| 2021 | CHEERLEADING CAMP      | 13        | 16                            | 8     | 0        | 7       | 44         | 4               | 48     | 48      |  |
| 2021 | FOOTBALL               | 35        | 36                            | 36    | 5        | 22      | 134        | 21              | 155    | 151     |  |
| 2021 | CHEERLEADING           | 28        | 31                            | 16    | 3        | 9       | 87         | 6               | 93     | 93      |  |
| 2021 | SOCCER IN-HOUSE FALL   | 27        | 57                            | 19    | 10       | 7       | 120        | 8               | 128    | 128     |  |
| 2021 | TRAVEL SOCCER FALL     | 8         | 29                            | 13    | 6        | 5       | 61         | 4               | 65     | 65      |  |
| 2021 | GIRLS BASKETBALL       | 4         | 6                             | 4     | 0        | 1       | 15         | 2               | 17     | -7      |  |
| 2021 | BOYS BASKETBALL        | 8         | 26                            | 9     | 3        | 6       | 52         | 6               | 58     | 12      |  |
| 2021 | TRAVEL BASKETBALL      | 49        | 81                            | 34    | 5        | 32      | 201        | 26              | 227    | 38      |  |
| 2021 | WRESTLING              | 4         | 17                            | 5     | 2        | 4       | 32         | 4               | 36     | 36      |  |
| 2022 | VOLLEYBALL             | 36        | 50                            | 18    | 3        | 15      | 122        | 19              | 141    | 52      |  |
| 2022 | SOCCER IN-HOUSE SPRING | 38        | 67                            | 23    | 7        | 19      | 154        | 10              | 164    | 2       |  |
| 2022 | TRAVEL SPRING SOCCER   | 20        | 49                            | 17    | 9        | 9       | 104        | 7               | 111    | 23      |  |
| 2022 | SOFTBALL               | 30        | 36                            | 11    | 3        | 17      | 97         | 8               | 105    | -7      |  |
| 2022 | BASEBALL               | 29        | 62                            | 19    | 4        | 15      | 129        | 17              | 146    | -1      |  |
| 2022 | TRACK                  | 41        | 67                            | 29    | 10       | 24      | 171        | 15              | 186    | 31      |  |
| 2022 | SOFTBALL CLINIC        | 2         | 5                             | 0     | 0        | 2       | 9          | 4               | 13     | 13      |  |
| 2022 | BASEBALL CLINIC        | 4         | 6                             | 1     | 2        | 0       | 13         | 4               | 17     | 17      |  |
|      | 21/22                  | 417       | 713                           | 285   | 80       | 210     | 1705       | 194             | 1899   | 1235    |  |
|      | % OF ENROLLMENTS       | 24%       | 42%                           | 17%   | 5%       | 12%     | 100%       |                 |        |         |  |
|      | 20/21                  | 154       | 252                           | 94    | 28       | 94      | 622        | 42              | 664    | -14     |  |
|      | % OF ENROLLMENTS       | 25%       | 41%                           | 15%   | 4%       | 15%     | 100%       |                 |        |         |  |

## Select By Account Report

### Fiscal Year: 2022 to 2023

#### Fowlerville

| Account                  | Description               | Resp FC | YTD Budget     | YTD Actual     | YTD Encumb. | Req Reserve | Rem. Balance   | Last Actual    |
|--------------------------|---------------------------|---------|----------------|----------------|-------------|-------------|----------------|----------------|
| 20-181-0000-970-000-0000 | RECREATION                | REC M   | (\$293,137.00) | (\$188,591.57) | \$0.00      | \$0.00      | (\$104,545.43) | (\$179,838.65) |
| 20-181-0000-971-000-0000 | RECREATION REV-FIRST HALF | REC M   | \$0.00         | (\$23,535.52)  | \$0.00      | \$0.00      | \$23,535.52    | (\$20,738.18)  |
| 21-261-3410-000-000-9700 | CELL PHONE/REC            | REC M   | \$360.00       | \$180.00       | \$0.00      | \$0.00      | \$180.00       | \$330.00       |
| 21-261-3830-000-000-9700 | WATER&SEWER/REC           | REC M   | \$225.00       | \$161.66       | \$0.00      | \$0.00      | \$63.34        | \$240.71       |
| 21-261-5510-000-000-9700 | GAS/450 N HIBBARD/REC     | REC M   | \$550.00       | \$320.09       | \$0.00      | \$0.00      | \$229.91       | \$494.98       |
| 21-261-5520-000-000-9700 | ELEC/450 N HIBBARD/REC    | REC M   | \$1,525.00     | \$618.70       | \$0.00      | \$0.00      | \$906.30       | \$752.87       |
| 21-261-5990-000-000-9700 | FIELD MAINT SUPPL/REC     | REC M   | \$2,485.00     | \$305.60       | \$0.00      | \$0.00      | \$2,179.40     | \$6,398.85     |
| 21-321-1170-000-000-9700 | SAL RECREATION DIR        | REC M   | \$50,760.00    | \$35,321.58    | \$15,618.42 | \$0.00      | (\$180.00)     | \$47,493.96    |
| 21-321-1560-000-000-9700 | SAL OTHER STAFF/REC       | REC M   | \$33,876.00    | \$13,201.91    | \$0.00      | \$0.00      | \$20,674.09    | \$30,038.16    |
| 21-321-1625-000-000-9700 | ASSIST TO DIR/REC         | REC M   | \$0.00         | \$120.00       | \$0.00      | \$0.00      | (\$120.00)     | \$75.00        |
| 21-321-1790-000-000-9700 | LONGEVITY                 | REC M   | \$0.00         | \$0.00         | \$0.00      | \$0.00      | \$0.00         | \$400.00       |
| 21-321-1960-000-000-9710 | CUSTODIAL OVT/REC         | REC M   | \$2,800.00     | \$0.00         | \$0.00      | \$0.00      | \$2,800.00     | \$1,286.98     |
| 21-321-1962-000-000-9712 | SAL FIELD MAINT/REC       | REC M   | \$2,040.00     | \$0.00         | \$0.00      | \$0.00      | \$2,040.00     | \$2,096.24     |
| 21-321-2110-000-000-9700 | LIFE INSURANCE/REC        | REC M   | \$55.00        | \$16.80        | \$16.80     | \$0.00      | \$21.40        | \$42.60        |
| 21-321-2120-000-000-9700 | LONG TERM DISABILITY      | REC M   | \$360.00       | \$134.10       | \$134.10    | \$0.00      | \$91.80        | \$278.34       |
| 21-321-2130-000-000-9700 | MESSA HLTH/REC            | REC M   | \$14,300.00    | \$9,694.14     | \$9,694.14  | \$0.00      | (\$5,088.28)   | \$18,901.37    |
| 21-321-2140-000-000-9700 | DENTAL/REC                | REC M   | \$1,500.00     | \$903.66       | \$903.66    | \$0.00      | (\$307.32)     | \$1,743.57     |
| 21-321-2150-000-000-9700 | VISION/REC                | REC M   | \$330.00       | \$112.08       | \$112.08    | \$0.00      | \$105.84       | \$225.86       |
| 21-321-2820-000-000-9700 | RETIREMENT/REC            | REC M   | \$17,200.00    | \$9,245.70     | \$4,409.08  | \$0.00      | \$3,545.22     | \$13,148.82    |
| 21-321-2820-000-000-9710 | RETIRE CUSTODIAN/REC      | REC M   | \$784.00       | \$0.00         | \$0.00      | \$0.00      | \$784.00       | \$200.74       |
| 21-321-2820-000-000-9712 | RETIRE FLD MAINT/REC      | REC M   | \$571.00       | \$0.00         | \$0.00      | \$0.00      | \$571.00       | \$591.76       |
| 21-321-2830-000-000-9700 | FICA/RECREATION           | REC M   | \$5,950.00     | \$3,611.43     | \$1,194.81  | \$0.00      | \$1,143.76     | \$5,890.61     |
| 21-321-2830-000-000-9710 | FICA CUSTODIAN/REC        | REC M   | \$214.00       | \$0.00         | \$0.00      | \$0.00      | \$214.00       | \$0.00         |
| 21-321-2830-000-000-9712 | FICA FLD MAINT/REC        | REC M   | \$156.00       | \$0.00         | \$0.00      | \$0.00      | \$156.00       | \$160.36       |
| 21-321-2840-000-000-9700 | W/C-REC                   | REC M   | \$1,100.00     | \$351.36       | \$0.00      | \$0.00      | \$748.64       | \$479.86       |
| 21-321-3190-000-000-9700 | MISC CONTRACTED/REC       | REC M   | \$6,640.00     | \$1,133.52     | \$0.00      | \$0.00      | \$5,506.48     | \$2,641.13     |
| 21-321-3192-000-000-9700 | C/S ASSIST SUPERV/REC     | REC M   | \$28,940.00    | \$17,521.92    | \$0.00      | \$0.00      | \$11,418.08    | \$22,135.99    |
| 21-321-3194-000-000-9700 | CONTRACTED OFFICIALS      | REC M   | \$9,700.00     | \$14,300.00    | \$0.00      | \$0.00      | (\$4,600.00)   | \$6,570.00     |
| 21-321-3195-000-000-9700 | CONTR'D INSTRUCTOR/REC    | REC M   | \$1,112.00     | \$1,527.46     | \$0.00      | \$0.00      | (\$415.46)     | \$3,864.21     |
| 21-321-3430-000-000-9700 | POSTAGE/REC               | REC M   | \$400.00       | \$124.15       | \$0.00      | \$0.00      | \$275.85       | \$13.36        |
| 21-321-3510-000-000-9700 | ADVERTISING/REC           | REC M   | \$150.00       | \$387.00       | \$0.00      | \$0.00      | (\$237.00)     | \$0.00         |
| 21-321-4120-000-000-9700 | EQUIP REPAIR/REC          | REC M   | \$700.00       | \$522.43       | \$0.00      | \$0.00      | \$177.57       | \$0.00         |
| 21-321-5910-000-000-9700 | OFFICE SUPPL/REC          | REC M   | \$1,000.00     | \$505.46       | \$900.79    | \$0.00      | (\$406.25)     | \$333.85       |
| 21-321-5911-000-000-9700 | COMPUTER SUPPL/REC        | REC M   | \$300.00       | \$0.00         | \$0.00      | \$0.00      | \$300.00       | \$1,396.00     |
| 21-321-5990-000-000-9700 | OTHER SUPPLIES/REC        | REC M   | \$11,000.00    | \$6,670.67     | \$2,244.65  | \$0.00      | \$2,084.68     | \$6,090.75     |

## Select By Account Report

## Fowlerville

Fiscal Year: 2022 to 2023

| Account                  | Description             | Resp | FC | YTD Budget  | YTD Actual  | YTD Encumb. | Req Reserve | Rem. Balance  | Last Actual |
|--------------------------|-------------------------|------|----|-------------|-------------|-------------|-------------|---------------|-------------|
| 21-321-5991-000-000-9700 | CONCESSION SUPPL/REC    | REC  | M  | \$6,500.00  | \$7,770.92  | \$5,619.31  | \$0.00      | (\$6,890.23)  | \$7,759.95  |
| 21-321-5993-000-000-9700 | PROGRAM UNIFORMS/REC    | REC  | M  | \$42,836.00 | \$35,428.04 | \$0.00      | \$0.00      | \$7,407.96    | \$51,453.23 |
| 21-321-5994-000-000-9700 | PROGRAM EQUIP/REC       | REC  | M  | \$21,462.00 | \$31,462.98 | \$833.00    | \$0.00      | (\$10,833.98) | \$9,360.26  |
| 21-321-7410-000-000-9700 | DUES & FEES/REC         | REC  | M  | \$14,131.00 | \$21,555.00 | \$5,025.00  | \$0.00      | (\$12,449.00) | \$18,649.35 |
| 21-321-7910-000-000-9700 | RECREATION REFUNDS      | REC  | M  | \$5,000.00  | \$18,130.00 | \$0.00      | \$0.00      | (\$13,130.00) | \$7,280.00  |
| 21-321-8222-000-000-9700 | COPY MACH LEASE/REC     | REQ  | M  | \$500.00    | \$154.66    | \$200.34    | \$0.00      | \$145.00      | \$374.87    |
| 21-611-8110-000-000-0000 | TRF TO GF FOR ADMIN FEE | REC  | M  | \$5,625.00  | \$0.00      | \$0.00      | \$0.00      | \$5,625.00    | \$5,580.14  |
| No. of Records: 42       |                         |      |    | \$0.00      | \$19,365.93 | \$46,906.18 | \$0.00      | (\$66,272.11) | \$74,197.90 |

# Account Detail Report

Trans Date Between 2/3/2023 and 2/28/2023

Fowlerville

| ST                     | Trans #                                    | Date       | Posted     | Description                   | Vendor | Vendor Name | PO # | Inv # | Check #                               | Amount               |
|------------------------|--|------------|------------|-------------------------------|--------|-------------|------|-------|---------------------------------------|----------------------|
|                        | <b>20-181-0000-970-000-0000 RECREATION</b> |            |            |                               |        |             |      |       |                                       |                      |
| ER                     | 021020                                     | 02/03/2023 | 02/15/2023 | REC REV/SCHOOLPAY             |        |             |      |       |                                       | \$0.00               |
| ER                     | 021033                                     | 02/10/2023 | 02/21/2023 | REC REV/PAYMENTECH            |        |             |      |       |                                       | (\$4,328.75)✓        |
| ER                     | 021034                                     | 02/10/2023 | 02/21/2023 | REC REV/SCHOOLPAY             |        |             |      |       |                                       | (\$63.90)✓           |
| ER                     | 021049                                     | 02/13/2023 | 02/21/2023 | REC REV                       |        |             |      |       |                                       | (\$4,152.50)✓        |
| ER                     | 021052                                     | 02/14/2023 | 02/21/2023 | REC REV                       |        |             |      |       |                                       | (\$3,696.00)✓        |
| ER                     | 021065                                     | 02/17/2023 | 03/03/2023 | REC REV/PAYMENTECH            |        |             |      |       |                                       | (\$1,001.00)✓        |
| ER                     | 021066                                     | 02/17/2023 | 03/03/2023 | REC REV/SCHOOLPAY             |        |             |      |       |                                       | (\$510.29)✓          |
| ER                     | 021094                                     | 02/28/2023 | 03/03/2023 | REC REV                       |        |             |      |       |                                       | (\$9,086.25)✓        |
| ER                     | 021094                                     | 02/28/2023 | 03/03/2023 | REC REV                       |        |             |      |       |                                       | (\$2,439.00)✓        |
| ER                     | 021094                                     | 02/28/2023 | 03/03/2023 | REC REV                       |        |             |      |       |                                       | (\$3,025.00)✓        |
| EJ                     | 022016                                     | 02/13/2023 | 03/03/2023 | TRF - W LITTRUP-DEAN BASEBALL |        |             |      |       |                                       | (\$2,611.00)✓        |
|                        |  |            |            |                               |        |             |      |       |                                       | (\$70.00)✓           |
| <b>No. of Records:</b> |  | <b>11</b>  |            |                               |        |             |      |       |                                       |                      |
|                        |  |            |            |                               |        |             |      |       | <b>20-181-0000-970-000-0000 Total</b> | <b>(\$30,983.69)</b> |

Total No. of Records: 11

Report Total (\$30,983.69)

EXPENSES TO THE VILLAGE AND TOWNSHIPS JULY 1, 2022  
THROUGH JUNE 30, 2023

EXPENSES: \$ 207,957.50

REVENUES: \$ 188,591.57

TOTAL DUE: \$ 19,365.93

**Conway Township** \$ 4,841.48  
**25% X \$19,365.93**

**Handy Township** \$ 8,521.01  
**44% X \$19,365.93**

**Iosco Township** \$ 3,098.55  
**16% X \$19,365.93**

**Cohoctah Township** \$ 774.64  
**4% X \$19,365.93**

**Village of Fowlerville** \$ 2,130.25  
**11% X \$19,365.93**

**TOTAL** \$ 19,365.93

**THIS IS NOT A BILL**



**From:** Michigan Department of Labor and Economic Opportunity  
<LEO@govsubscriptions.michigan.gov>  
**Sent:** Wednesday, March 15, 2023 12:36 PM  
**To:** Bill Grubb  
**Subject:** ROBIN Application Window Closes and Update



## ROBIN Application Window Closes

The ROBIN Program will provide \$238M in project funds to support the expansion of high-speed internet to unserved locations throughout the state. The ROBIN Grant Program application window closed at 4 p.m. on Tuesday, March 14.

The MIHI Office received 154 total applications that represent more than \$2,291,000,000 in total project costs. Of the total project costs, more than \$1,320,000,000 in total grant funds were requested. The applications received proposed to connect nearly 380,000 homes, businesses and institutions. The MIHI Office is excited and energized by the overwhelming interest in the program and the enthusiasm of applicants to help us achieve our goal of universal high-speed internet availability to every Michigander.



The team is working diligently to cure each application for completeness and begin the review and scoring process. Once every application has been reviewed and scored, the ROBIN Steering Committee will make Initial Grant Recommendations. These recommendations are the grant awards that will then be subject to the 45-day statutory comment/objection period. During this time, locations proposed for service in the Initial Grant Recommendations can be challenged if they; 1) have 100/20 Mbps service already available to them; 2) are planned to be connected to

100/20 Mbps service within one year or 3) are part of another federal or state program that will deliver at least 100/20 Mbps.

At the end of the comment/objection period, each objection will be field validated for accuracy and any location successfully objected will be removed from their application. Once this process is complete, the MIHI Office will be able to issue final grant awards.

Considering the number of applications, the staggering grant funds requested and the detail to which our staff and the ROBIN Steering Committee review each application, this process could take some time. We fully understand the need to get moving quickly to connect our unserved communities and ensure grant funds are invested in a timely manner. MIHI will keep stakeholders, partners, communities and applicants up to date as the review process moves forward.

Thank you again to all the applicants and we look forward to working with you.

[Continue to find updates and information on the MIHI website here.](#)



SUBSCRIBER SERVICES:

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This email was sent to supervisor@conwaytownship.com using GovDelivery Communications Cloud on behalf of: Michigan Department of Labor and Economic Opportunity · 105 West Allegan · Lansing, Michigan 48933



# Conway Township

8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We amend the following items on the 2022-2023 budget:

\_\_\_\_\_  
Increase the Insurance & Bonds budget **954.000** from \$10,000 to \$11,000

\_\_\_\_\_  
Increase the Planning and Zoning Wages budget **721.702** from \$15,500 to \$18,500 and the  
Seminars & Workshops budget **721.969** from \$500 to \$2300

\_\_\_\_\_  
Increase the Attorney Fees budget ~~222.103~~ **266.103** from \$45,000 to \$55,000  
Increase the Utilities budget **265.920** from \$3000 to \$5500

\_\_\_\_\_  
Increase the postage budget **102.910** from \$2500 to \$5500

\_\_\_\_\_  
Maker Name: Bill Grubb \_\_\_\_\_ Maker Signature \_\_\_\_\_ Date 3/21/2023 \_\_\_\_\_

Seconded:    YES       NO       (Please Circle One)

Disposition:

☐ Adopted

Notes:

I verified the account numbers as noted above in red. I did not check the amounts for anyone else's clarification. The board members should all do this individually. Elizabeth Whitt 3/9/23

☐ Postponed Indefinitely: \_\_\_\_\_

☐ Amended \_\_\_\_\_

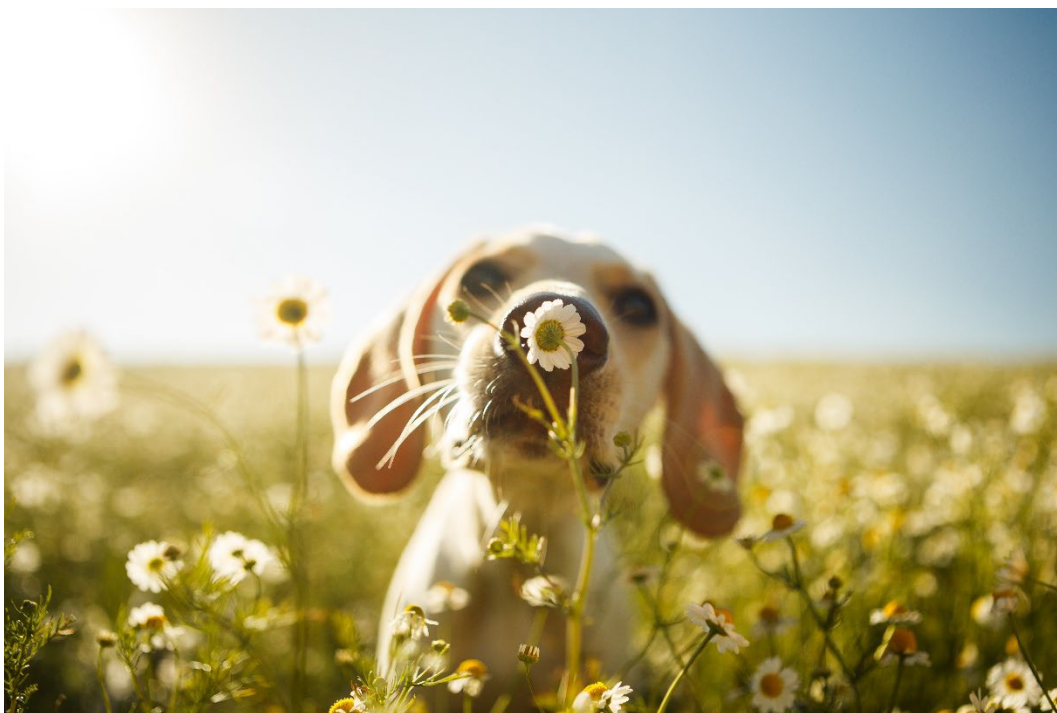
☐ Referred to: \_\_\_\_\_

☐ Postponed to: \_\_\_\_\_

☐ Laid on the Table \_\_\_\_\_

☐ Withdrawn \_\_\_\_\_





# SPRING CLEAN-UP

This year the date for the cleanup is Saturday, May 14th. **Watch for the signs!!** As it has been more and more difficult to get rid of unwanted items, this event has been well received by township residents. The collection center will be located at the Conway Township Hall, between 9:00 am to 3:00 pm. Only **CONWAY TOWNSHIP** residents may use this collection site. **Bring your ID!**

Residents pay 50% of the stated fee; Conway Township pays the other 50%.

**\$25.00 EACH** – Any item containing Freon

**\$20.00 EACH** – Semi Truck Tires

**\$10.00 EACH** – Furniture items and computers

**\$20.00 EACH** - TV

**\$50.00 EACH** – Tractor Tires

**\$ 6.00 EACH** - Non-Freon appliances, metal items

**\$ 6.00 EACH** - Car Tires

Bulk junk is **\$35.00** per yard (a pickup truck load is approx. 3 yards). Brush or yard waste is not accepted. Batteries are free. Pricing for fence will be subject to the quantity.

**ALL CHECKS ARE TO BE WRITTEN TO “CONWAY TOWNSHIP”.**

**Bill Grubb**

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**From:** Kim Cole <kim@mbhtrucking.net>  
**Sent:** Wednesday, March 15, 2023 11:48 AM  
**To:** Bill Grubb  
**Subject:** Chloride Solutions Dust Control quote  
**Attachments:** 2683\_001.pdf

Attached is Chloride Solutions Dust Control quote.

Due to the unforeseen changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect.

**Kim Cole**

Accounting Manager  
MBH Trucking, LLC  
Chloride Solutions, LLC  
517-803-4726  
kim@mbhtrucking.net



# ***Chloride Solutions***

## ***Ice & Dust Control***

### RATE QUOTE

Date: 3/15/23

Customer: *Conway Township*

Product: Dust Control - Mineral Well Brine

Applied Rate: \$.229 per gallon / 9,500 gallons per load

Discount Offered: 1% net 10 days of receipt; net 30 days

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Quoted By: *Brian Hitchcock, President*

If awarded this bid, please sign and return to our office.

~ Fax: 517-338-5005 ~ Telephone: 517-719-1557 ~

~ Email: [brian@mbhtrucking.net](mailto:brian@mbhtrucking.net) ~

Chloride Solutions, LLC

672 N. M-52

Webberville, MI. 48892

\* Due to the unforeseen changes occurring in our industry, the price quoted may be amended as necessary. Chloride Solutions will notify you 15 days prior to any additional price surcharge that will take effect. \*

# Conway Township

8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We appoint Tiffany Gann to the position of Board of Review Alternate.

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Maker Name: Bill Grubb \_\_\_\_\_ Maker Signature \_\_\_\_\_ Date 3/21/2023\_\_

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes:

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# Conway Township

8015 N. Fowlerville Road  
PO Box 1157  
Fowlerville MI 48836

Phone 517-223-0358

Fax 517-223-0533



## Motion Form

I move that:

We appoint Brian Williams and Anthony Camarda to the position of Zoning Board of Appeals Alternate. \_\_\_\_\_

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Maker Name: Bill Grubb \_\_\_\_\_ Maker Signature \_\_\_\_\_ Date 3/21/2023 \_\_\_\_\_

Seconded: YES NO (Please Circle One)

Disposition:

☐ Adopted

☐ Postponed Indefinitely:

☐ Amended

☐ Referred to:

☐ Postponed to:

☐ Laid on the Table

☐ Withdrawn

Notes:

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**From:** [Elizabeth Whitt](#)  
**To:** ["Amy Crampton-Atherton"; "Bill Grubb"; "Deb Grubb \(treasurer@conwaytownship.com\)"; "George Pushies \(trustee1@conwaytownship.com\)"; "Liz Whitt \(clerk@conwaytownship.com\)"](#)  
**Cc:** [Deputy Clerk](#)  
**Subject:** Budget  
**Date:** Thursday, March 9, 2023 11:45:00 AM  
**Attachments:** [image001.jpg](#)

---

Good morning,

I entered all the numbers from Bill's spreadsheet into QB and included those versions for the packet. I have been vocal about not liking the spreadsheet version without specifying why.

Here are the specifics of why I find it confusing: On the income portion, you can't tell which fund it is addressing. For example, Transfer from General Fund is not identified as the Cemetery Funds income. Under Interest and Dividends, there is no indication which funds are impacted by their portion of the total listed. For example, what is Road fund interest, what is General Fund Interest? What is Cemetery Fund interest? The funds each use the same numbers for each like line items. I am not even sure if we are really addressing each funds numbers or an aggregate. If Bill finds it easier to look at a numerical report, than at least delineate the funds. Second, it does not line up with the reports we get monthly. It is difficult to compare apples to oranges. Not only for those of us used to accounting, but for the public as well.

My recommendation would be to keep the QB format for the official version. If Bill likes the other than he can use it himself. Having various versions out there for the public is just more confusing and an invitation for criticism.

Respectfully,

Elizabeth Whitt  
Conway Township Clerk  
**clerk@conwaymi.gov**  
517-223-0358 ext 103  
517-225-9499 cell  
Office Hours: T&W 9-3



**Bill Grubb**

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**To:** Elizabeth Whitt  
**Subject:** RE: Budget

I apologize for the late reply. I made it through the Board of Review and have worked every day this week including today with great difficulty. Deb and I have both been extremely sick, with what, we have no idea.

I have no problem with whatever format is used for the budget. My thoughts are that anyone who is unfamiliar with QuickBooks, would not know that there are multiple companies that have to be combined to see a total picture. So to get that total picture, you need to look at multiple companies and pay close attention to account numbers because some are shown in different companies with different numbers. Then get out a calculator to get that complete picture. My thought was having both documents, individual companies and a single spreadsheet, would help understand what is going on. So to address your concerns, I will have the spreadsheet I created for the board members, but not include it in the packet.

Bill Grubb  
Supervisor  
Conway Township  
Ph 517-223-0358 Ext.105  
Fax 517-223-0533  
[supervisor@conwaymi.gov](mailto:supervisor@conwaymi.gov)



NOTICE  
CONWAY TOWNSHIP  
PUBLIC HEARING  
March 21, 2023  
7:00pm

The Conway Township Board will hold a public hearing on the proposed township budget for fiscal year 2023/2024 at the Conway Township Hall, 8015 N Fowlerville Road, Fowlerville, Michigan 48836, (517) 223-0358, on Tuesday March 21, 2023 at 7:00 p.m. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the proposed budget will be available for public inspection at the Conway Township Hall after March 8th, 2023 during regular business hours.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meeting Act), MCLA 41.72a (2) (3).

Elizabeth Whitt, Clerk  
Conway Township  
517-223-0358  
(3/05/2023)



NOTICE  
CONWAY TOWNSHIP  
PUBLIC HEARING  
March 21, 2023  
7:00pm

The Conway Township Board will hold a public hearing on the proposed road budget for fiscal year 2023/2024 at the Conway Township Hall, 8015 N Fowlerville Road, Fowlerville, Michigan 48836, (517) 223-0358, on Tuesday March 21, 2023 at 7:00 p.m. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.** A copy of the proposed budget will be available for public inspection at the Conway Township Hall after March 8th, 2023 during regular business hours.

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meeting Act), MCLA 41.72a (2) (3).

Elizabeth Whitt, Clerk  
Conway Township  
517-223-0358  
(3/5/2023)

11:11 AM

03/09/23

Accrual Basis

**Conway Township - Cemetery Fund #150**  
**Profit & Loss Budget Overview**  
April 1, 2023 through April 8, 2024

|                                      | Apr 1, '23 - Apr 8, 24 |
|--------------------------------------|------------------------|
| <b>Income</b>                        |                        |
| 500.000 · Transfer from General Fund | 30,000.00              |
| 660.000 · Lot sales                  | 2,800.00               |
| 661.000 · Burial Fee                 | 1,500.00               |
| 662.000 · Foundations                | 250.00                 |
| 664.000 · Interest Income            | 0.00                   |
| 674.000 · Donations                  | 0.00                   |
| 690.000 · Other Revenues             | 0.00                   |
| 695.00 · Stone Restoration           | 0.00                   |
| <b>Total Income</b>                  | <b>34,550.00</b>       |
| <b>Expense</b>                       |                        |
| 265.960 · Payroll Taxes              | 0.00                   |
| 265.963 · Property Taxes             | 200.00                 |
| 276.702 · Salaries                   | 5,000.00               |
| 276.801 · Lawn Mowing                | 14,500.00              |
| 276.850 · Contracted Labor           | 500.00                 |
| 276.860 · Software Fees              | 1,200.00               |
| 276.930 · Repair & Maintenance       | 18,000.00              |
| 276.955 · Maintenance                | 0.00                   |
| 276.959 · Construction               | 0.00                   |
| 276.964 · Reimburse of Burial Site   | 0.00                   |
| 276.995 · Other                      | 0.00                   |
| 66000 · Payroll Expenses             | 0.00                   |
| 696 · Military Stone Restoration     | 0.00                   |
| 993.00 · Stone Preservation          | 0.00                   |
| 995.000 · Miscellaneous              | 0.00                   |
| <b>Total Expense</b>                 | <b>39,400.00</b>       |
| <b>Net Income</b>                    | <b>-4,850.00</b>       |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget Overview**  
**April 2023 through March 2024**

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|  | Apr '23 - Mar 24 |
|--|------------------|
| Ordinary Income/Expense                |                  |
| Income                                 |                  |
| 101.404 · School Tax Collection Fee    | 0.00             |
| 366.350 · Trans in - Daisy Lane Fund   | 0.00             |
| 366.450 · Trans in - Trust & Agency    | 0.00             |
| 402.000 · Taxes - General              | 120,000.00       |
| 403.000 · Taxes - Admin fees           | 43,000.00        |
| 409.000 · Taxes - SET fee              | 700.00           |
| 411.000 · Dog licenses                 | 40.00            |
| 450.000 · Fees, Licenses & Permits     | 10,000.00        |
| 455.000 · Research Fees                | 200.00           |
| 560.000 · Metro Act Fee                | 0.00             |
| 573.000 · LCSA PPT Reimbursement       | 4,800.00         |
| 574.000 · State Revenue Sharing        | 393,975.00       |
| 664.000 · Interest & Dividends         | 3,200.00         |
| 667.000 · Rent                         | 2,500.00         |
| 671.000 · Misc. Revenues               | 0.00             |
| 675.000 · American Rescue Plan Funds   | 0.00             |
| 680.000 · Election Reimburse           | 0.00             |
| 699.701 · Transfer In - Trust & Agency | 0.00             |
| 700.701 · Escrow Revenues              | 0.00             |
| Total Income                           | 578,415.00       |
| Gross Profit                           | 578,415.00       |
| Expense                                |                  |
| 102.000 · Unallocated                  |                  |
| 102.702 · Office Assistant Salary      | 11,000.00        |
| 102.704 · Payroll Taxes                | 15,000.00        |
| 102.710 · Payroll Billing              | 2,500.00         |
| 102.725 · Workwear                     | 750.00           |
| 102.726 · Supplies                     | 2,000.00         |
| 102.801 · Mmbrshps, Sft. Lic. & Dues   | 8,000.00         |
| 102.805 · Appropriation Senior Center  | 2,000.00         |
| 102.900 · Printing & Publishing        | 7,500.00         |
| 102.910 · Postage                      | 6,000.00         |
| 102.970 · Mileage                      | 3,000.00         |
| 102.971 · Miscellaneous                | 0.00             |
| 102.000 · Unallocated - Other          | 0.00             |
| Total 102.000 · Unallocated            | 57,750.00        |
| 103.000 · Township Board               |                  |
| 103.702 · Salaries Wages               | 3,500.00         |
| 103.706 · FOIA COORDINATOR             | 1,000.00         |
| 103.969 · Seminars and Workshops       | 500.00           |
| Total 103.000 · Township Board         | 5,000.00         |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget Overview**  
**April 2023 through March 2024**

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|                                     | Apr '23 - Mar 24 |
|-------------------------------------|------------------|
| 171.000 · Supervisor's Office       |                  |
| 171.702 · Salaries                  | 24,321.00        |
| 171.969 · Seminars & Workshops      | 2,000.00         |
|                                     | <hr/>            |
| Total 171.000 · Supervisor's Office | 26,321.00        |
| 200.203 · Due To Road Fund          | 0.00             |
| 215.000 · Clerk's Office            |                  |
| 215.702 · Salaries & Wages          | 27,712.00        |
| 215.703 · Deputies Wages            | 20,000.00        |
| 215.969 · Seminars & Workshops      | 6,500.00         |
| 215.000 · Clerk's Office - Other    | 0.00             |
|                                     | <hr/>            |
| Total 215.000 · Clerk's Office      | 54,212.00        |
| 247.000 · Board of Review           |                  |
| 247.702 · Salaries & Wages          | 2,000.00         |
| 247.969 · Seminars & Workshops      | 0.00             |
|                                     | <hr/>            |
| Total 247.000 · Board of Review     | 2,000.00         |
| 253.000 · Treasurer's Office        |                  |
| 253.702 · Salaries & Wages          | 25,609.00        |
| 253.703 · Deputies Salaries         | 12,480.00        |
| 253.832 · Charge Back               | 200.00           |
| 253.969 · Seminars & Workshops      | 3,000.00         |
| 253.975 · Bank Service Charge       | 150.00           |
|                                     | <hr/>            |
| Total 253.000 · Treasurer's Office  | 41,439.00        |
| 257.000 · Assessor                  |                  |
| 257.701 · Assessor Services         | 100.00           |
| 257.702 · Salaries                  | 38,400.00        |
| 257.969 · Seminars & Workshops      | 1,500.00         |
|                                     | <hr/>            |
| Total 257.000 · Assessor            | 40,000.00        |
| 262.000 · Elections                 |                  |
| 262.702 · Salaries & Wages          | 7,500.00         |
| 262.726 · Supplies                  | 2,500.00         |
| 262.900 · Printing & Publishing     | 250.00           |
| 262.930 · Equipment/Maintenance     | 10,000.00        |
|                                     | <hr/>            |
| Total 262.000 · Elections           | 20,250.00        |

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Accrual Basis

# Conway Township

## Profit & Loss Budget Overview

### April 2023 through March 2024

|   | Apr '23 - Mar 24  |
|---|-------------------|
| <b>265.000 · Building &amp; Grounds</b>       |                   |
| 265.146 · Equipment-Office                    | 10,000.00         |
| 265.702 · Hall Monitor Salary                 | 1,500.00          |
| 265.801 · Lawn Mowing                         | 3,500.00          |
| 265.802 · Landscaping                         | 0.00              |
| 265.805 · Snow Removal                        | 4,500.00          |
| 265.859 · Internet & Phones                   | 12,000.00         |
| 265.920 · Utilities                           | 5,500.00          |
| 265.930 · Equipment Maintenance               | 0.00              |
| 265.935 · Building Maintenance                | 18,000.00         |
| 265.950 · ARPA Fund Expenses                  | 0.00              |
| 265.970 · Parking Lot                         | 5,000.00          |
| 265.971 · Capital Improvement                 | 10,000.00         |
| 265.000 · Building & Grounds - Other          | 0.00              |
| <b>Total 265.000 · Building &amp; Grounds</b> | <b>70,000.00</b>  |
| <b>266.000 · Professional Fees</b>            |                   |
| 266.103 · Attorney                            | 60,000.00         |
| 266.721 · Planning Commission                 | 37,200.00         |
| 266.955 · Auditor                             | 10,500.00         |
| 266.960 · Engineer                            | 1,800.00          |
| <b>Total 266.000 · Professional Fees</b>      | <b>109,500.00</b> |
| <b>275.000 · Drains At Large</b>              | <b>50,000.00</b>  |
| <b>276.000 · Cemetery</b>                     |                   |
| 276.702 · Salaries                            | 0.00              |
| 276.801 · Lawn Mowing                         | 0.00              |
| <b>Total 276.000 · Cemetery</b>               | <b>0.00</b>       |
| <b>301.000 · Public Safety</b>                |                   |
| 301.700 · Fire Authority Rep                  | 1,000.00          |
| 301.701 · Police Ordinance Enforcement        | 10,000.00         |
| 301.702 · Contribution Police Salaries        | 0.00              |
| <b>Total 301.000 · Public Safety</b>          | <b>11,000.00</b>  |
| <b>526.000 · Sanitary Landfill</b>            |                   |
| 526.960 · Spring Cleanup                      | 5,000.00          |
| <b>Total 526.000 · Sanitary Landfill</b>      | <b>5,000.00</b>   |
| <b>66900 · Reconciliation Discrepancies</b>   | <b>0.00</b>       |
| <b>721.000 · Planning &amp; Zoning</b>        |                   |
| 721.702 · Salaries                            | 20,000.00         |
| 721.969 · Seminars & Workshop                 | 500.00            |
| <b>Total 721.000 · Planning &amp; Zoning</b>  | <b>20,500.00</b>  |

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Accrual Basis

**Conway Township**  
**Profit & Loss Budget Overview**  
**April 2023 through March 2024**

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|   | Apr '23 - Mar 24  |
|---|-------------------|
| 738.000 · Recreation Association          |                   |
| 738.100 · Parks & Recreation Contribution | 35,000.00         |
| 738.702 · Salaries                        | 900.00            |
| 738.000 · Recreation Association - Other  | 0.00              |
|   | <hr/>             |
| Total 738.000 · Recreation Association    | 35,900.00         |
| 954.000 · Insurance & Bond                | 11,500.00         |
| 980.000 · Transfers Out - Cemetery        | 30,000.00         |
|   | <hr/>             |
| Total Expense                             | 590,372.00        |
|   | <hr/>             |
| Net Ordinary Income                       | -11,957.00        |
| Other Income/Expense                      |                   |
| Other Income                              |                   |
| Interest Income                           | 0.00              |
| 501.000 · Federal Grant Income            | 0.00              |
|   | <hr/>             |
| Total Other Income                        | 0.00              |
|   | <hr/>             |
| Net Other Income                          | 0.00              |
|   | <hr/>             |
| Net Income                                | <b>-11,957.00</b> |
|   | <hr/> <hr/>       |

Conway Township - Road Fund #201  
Profit & Loss Budget Overview  
April 2023 through March 2024

|                                | Apr '23 - Mar 24 |
|--------------------------------|------------------|
| Income                         |                  |
| 402.000 · Taxes - Road Millage | 250,000.00       |
| 664.000 · Interest Income      | 0.00             |
| Total Income                   | 250,000.00       |
| Expense                        |                  |
| 955.000 · Chloriding           | 100,000.00       |
| 967.000 · Construction         | 260,000.00       |
| Total Expense                  | 360,000.00       |
| Net Income                     | -110,000.00      |



We have prepared a quote for you

## **DMARC Record for [conwaymi.gov](https://conwaymi.gov)**

QUOTE #KN087378 V1

PREPARED FOR

**Conway Township**

PREPARED BY

**Kristen Napieralski**



## Labor

| Description  | Price    | Qty | Ext. Price      |
|--|----------|-----|-----------------|
| <b>Setup Labor-DKIM and DMARC to Improve email security. Create a DMARC &amp; dkim record for the domain conwaymi.gov to prevent spoofing.</b> | \$350.00 | 1   | \$350.00        |
| Subtotal:  |          |     | <b>\$350.00</b> |

## DMARC Record for conwaymi.gov

### Prepared by:

**Applied Innovation - Grand Rapids  
Office**

Kristen Napieralski  
844-344-6450  
knapieralski@netsmartai.com

### Prepared for:

**Conway Township**

PO Box 1157  
Fowlerville, MI 48836  
Elizabeth Whitt  
15172259499  
clerk@conwaymi.gov

### Quote Information:

**Quote #: KN087378**

Version: 1  
Delivery Date: 03/03/2023  
Expiration Date: 03/31/2023

## Quote Summary

| Description | Amount          |
|-------------|-----------------|
| Labor       | \$350.00        |
| Total:      | <b>\$350.00</b> |

Quote valid during the month it was quoted. Taxes, shipping, handling and other fees may apply. Deposit may be required before order is placed. Most items will be delivered within ten business days. We reserve the right to cancel orders arising from pricing or other errors.

### Applied Innovation - Grand Rapids Office

### Conway Township

Signature: \_\_\_\_\_  
Name: Kristen Napieralski  
Title: \_\_\_\_\_  
Date: 03/03/2023

Signature: \_\_\_\_\_  
Name: Elizabeth Whitt  
Date: \_\_\_\_\_

**RESOLUTION #230321-1  
CONWAY TOWNSHIP, LIVINGSTON COUNTY**

**ESTABLISHING FISCAL YEAR 2023-2024 ROAD MILLAGE RATE AS  
DIRECTED BY THE HEADLEE ROLLBACK CALCULATION**

**WHEREAS**, the Conway Township Board has carefully examined the financial circumstances of the Township for the 2023-2024 fiscal year, including estimated expenditures, estimated revenues and state equalized valuation of property located within the Township;

**NOW, THEREFORE, BE IT RESOLVED**, that the Conway Township Board has complete authority and hereby authorizes up to 1.9483 mills to be levied for road maintenance and road improvement purposes in Fiscal Year 2023-2024 from within its authorized millage rate.

**RESOLVED BY:**  
**SUPPORTED BY:**

**VOTE: Pushies:      D. Grubb:      Whitt:      Crampton-Atherton:      W. Grubb:**

**ADOPTION DATE:** March 21, 2023

**CERTIFICATION OF THE CLERK**

The undersigned, being the duly qualified and acting Clerk of Conway Township, Livingston County, Michigan, hereby certifies that (1) the foregoing is a true and complete copy of a resolution adopted by the Township Board at a regular meeting, held on March 21, 2023, at which meeting a quorum was present and remained throughout, (2) the original thereof is on file in the records in my office, (3) the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with the Open Meetings Act (Act No. 267, Public Acts of Michigan, 1976, as amended) and (4) minutes of such meeting were kept and will be or have been made available as required thereby.

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Elizabeth Whitt  
Township Clerk